

**Justification and Approval**  
For  
Other Than Full and Open Competition

1. Contracting Agency: Defense Human Resource Activity- Procurement Support Office  
4040 N. Fairfax Dr., Suite 120, Arlington, VA 22203.

2. Authority Cited: 10 U.S.C.2304(c)(1), FAR 6.302-1 -- Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements.

3. Description of Supplies and Services: The Sexual Assault Prevention and Response Office (SAPRO) requires contractor services to provide for the complete processing, vetting, tracking and issuing approval of credentialing requirements, and to provide the national credentialing of Department of Defense personnel who provide direct services to sexual assault victims in the military.

1. 4. Description of Action: A Firm Fixed Price contract is planned for with a total estimated value of [REDACTED]. The period of performance will include a 12-month base period and two 1 year options. Fiscal Year (FY) 2012 Operation and Maintenance (O&M) funds are available for the base period in the estimated amount of [REDACTED].

5. Reason for Authority Cited:

a. The National Defense Authorization Act (NDAA) for FY 12 requires the Department of Defense (DoD) to establish a training and certification program for Sexual Assault Response Coordinators (SARC) and Sexual Assault Prevention and Response (SAPR) Victim Advocates (VA). Additionally, in December of 2009, the Under Secretary of Defense (USD) for Personnel and Readiness (P&R) directed SAPRO to proceed with implementing oversight recommendations, to include Recommendation 6a from the Defense Task Force on Sexual Assault in the Military Services (DTF-SAMS) Report, which calls on the Department to establish VAs certified by the National Victim Assistance Academy. Individuals who complete the National Victim Assistance Academy program receive a *credential* from the National Advocate Credentialing Program (NACP), the only national credentialing body for victim service providers in the country. To meet this requirement, and to standardize sexual assault response to victims and professionalize victim advocacy roles, the Department is establishing the Department of Defense Sexual Assault Advocate Certification Program. This program consists of three prongs: (1) a national credential, (2) a competency framework, and (3) a plan for the evaluation and oversight of training of DoD personnel who provide advocacy services to sexual assault victims in the military.

b. The NACP is the only national credential available in the country and no national certification exists. The proposed contractor, the National Organization for Victim Assistance (NOVA) is the only source who facilitates the processing and approval of national advocate credentialing applications for NACP.

NACP, is a voluntary, national credentialing body for advocates and providers of crime victim services. Representatives from national and state victim assistance organizations participate in the National Advocate Credentialing Review Committee. This committee reviews and approves applications and identifies any revisions necessary to the credentialing program to best meet the needs of the field.

Additionally, once NACP approves application packets, NOVA issues a credential number and card to each approved applicant on behalf of NACP and facilitates the process to track and ensure appropriate continuing education unit requirements are met by credential advocates.

6. Effort to Obtain Competition: This requirement will be advertised on the FedBizOps website ([www.fbo.gov](http://www.fbo.gov)) as intent to award sole source. Interested sources will be directed to submit a capability statement which the Government will consider solely for the purpose of determining whether to complete the requirement.

7. Effort to remove barriers to/increase competition: SAPRO will continue to monitor the market place for sources that can perform future requirements, as needed.

8. Market Research: Market research was conducted via internet search engines, potential vendor websites and extensive contact/discussion with industry sources. No other sources were identified that could perform this requirement.

9. Interested Sources: None, other than NOVA.