Subject: HQDA EXORD 221-12 2012 SEXUAL HARASSMENT/ASSAULT RESPONSE AND PREVENTION (SHARP) PROGRAM SYNCHRONIZATION ORDER SHARP EXORD Attachment.doc

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DTG: 230025Z Jun 12 **Precedence:** PRIORITY**DAC:** General

To: 5 ARMY NORTH AOC(SC), AMC TCC(SC), ARCYBER CDR(SC), ASC HQ(SC), ATEC SEC(SC), CDR MDW FT MCNAIR DC(SC), CDRINSCOM(MC), CG FP(SC), CG TRADOC(SC), CID001 HQ BELVOIR(SC), CMD GRP FT BRAGG NC(SC), COMUSARCENT KU SSO CAMP DOHA KU, DA ARMY STAFF(SC), DA HQDA SECRETARIAT(SC), EIGHTH ARMY CMD GP(MC), FORSCOM CG(MC), HQ IMCOM(SC), MSG CEN HQ USACE(SC), NETCOM COMMANDANT GROUP(SC), NGB ARNGOPS(SC), SDDC HQ OPS MSG CNTR SCOTT AFB(SC), SMDC ARSTRAT SMDCOC COS(SC), UNITED STATES ARMY AFRICA(MC), USAREUR CG(MC), USARPAC CG(MC), USARSO CMD GRP(SC), USMADA WEST POINT NY, SURGEON GENERAL(SC), HRC G3(SC)

cc: DIR OPS READINESS AND MOB G3 DAMO OD(MC), OPS AND CONTINGENCY PLANS G3 DAMO ODO(MC), AOC CAT OPSWATCH G3 DAMO AOC(MC)

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(U) REFERENCES:

REF/A/ SECTIONS 581-586 NATIONAL DEFENSE AUTHORIZATION ACT FOR FISCAL YEAR 2012 (PUB, L. 112-81), 31 DEC 11//

REF/B/DEPARTMENT OF DEFENSE DIRECTIVE (DODD) 6495.01, SEXUAL ASSAULT PREVENTION AND RESPONSE (SAPR) PROGRAM, 23 JAN 12//

REF/C/ARMY REGULATION (AR) 600-20, COMMAND POLICY, 4 AUG 11//

REF/D/ALARACT 007-2012 SHARP PROGRAM IMPLEMENTATION GUIDANCE, 12 JAN 12//

NARR//A RAPID ACTION REVISION TO AR 600-20 IS CURRENTLY BEING DRAFTED TO REFLECT REQUIREMENTS IN THE FY12 NDAA AND THIS SYNCH ORDER//

1. (U) SITUATION.

1.A. ENACTED IN DECEMBER 2011, SECTION 581 OF THE NATIONAL DEFENSE AUTHORIZATION ACT (NDAA) FOR FISCAL YEAR 2012 AND SUBSEQUENT DOD POLICY DIRECTED SEVERAL KEY CHANGES TO THE DEPARTMENT OF DEFENSE'S SEXUAL ASSAULT RESPONSE AND PREVENTION (SAPR) PROGRAMS. THESE INCLUDE CHANGES TO POLICY, MANNING REQUIREMENTS AND TRAINING. THIS ORDER SYNCHRONIZES THE PHASED IMPLEMENTATION OF THE REQUIRED CHANGES TO THE ARMY'S SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION (SHARP) PROGRAM. THE ARMY'S SHARP PROGRAM INCLUDES THE INTEGRATION OF THE DOD SAPR PROGRAM AND PREVENTION OF SEXUAL HARASSMENT (POSH) POLICIES AND FUNCTIONS.

1.B. ANNEX A PROVIDES A COMPLETE LIST OF REQUIREMENTS OUTLINED IN THE FY12 NDAA.

1.C. CURRENTLY, LIMITED DEPARTMENT OF THE ARMY AND CONTRACT SEXUAL ASSAULT RESPONSE COORDINATORS (SARC) AND VICTIMS ADVOCATES (VA) ARE AVAILABLE AT THE GARRISON LEVEL AND

COLLATERAL DUTY SARCS AND UNIT VA'S ARE AVAILABLE AT THE UNIT LEVEL (BASED ON AR 600-20) FOR THE ACTIVE COMPONENT AND AT VARIOUS LOCATIONS FOR THE RESERVE COMPONENT.

2. (U) MISSION. THE ARMY EXECUTES REQUIREMENTS BASED ON THE SUSPENSES OUTLINED IN THE FY12 NDAA REGARDING IMPROVED SEXUAL ASSAULT PREVENTION AND RESPONSE IN THE ARMY.

3. (U) EXECUTION.

3.A. INTENT. THE ARMY IS WORKING A LONG TERM PLAN TO ADDRESS THE CHANGES TO THE SHARP PROGRAM REQUIRED BY THE FY12 NDAA AND DOD GUIDANCE. SOME OF THE REQUIREMENTS OUTLINED WILL REQUIRE REPROGRAMMING OF RESOURCES AS WELL AS CHANGES TO ARMY POLICY. WORK IS UNDERWAY TO DEVELOP A LONG TERM SOLUTION THAT MEETS CONGRESSIONAL AND DOD INTENT. IN THE INTERIM, THE ARMY WILL MOVE FORWARD WITH A BRIDGING SOLUTION TO TRANSITION FROM THE CURRENT STATE TO FULL COMPLIANCE WITH THE FY12 NDAA BY 1 OCT 13.

3.B. CONCEPT OF THE OPERATION. ARMY PLANS A THREE PHASED APPROACH TO ADDRESS CHANGES REQUIRED WITHIN THE NDAA:

3.B.1. PHASE 1: IMPLEMENT INTERIM MANNING SOLUTION AND TRANSFER SAPR PROGRAM FUNCTIONS (CASE MANAGEMENT, VICTIMS SERVICES AND TRAINING) FROM GARRISON SAPR PROGRAM (MANAGED UNDER THE FAMILY ADVOCACY PROGRAM (FAP)) TO COMMAND FOR THE ACTIVE COMPONENT. COMMANDS WILL ASSUME RESPONSIBILITY FOR PERSONNEL IN THEIR SUBORDINATE UNITS. GARRISON COMMANDS WILL RETAIN RESPONSIBILITY FOR ASSIGNED IMCOM PERSONNEL UNDER THEIR SHARP PROGRAM. ALL BRIGADE COMMANDS MAY PROVIDE SUPPORT TO VICTIMS OUTSIDE OF THEIR COMMAND. GARRISON COMMANDS MAY USE DOMESTIC VIOLENCE VICTIM ADVOCATES TO PROVIDE SEXUAL ASSAULT RESPONSE ADVOCACY SERVICES AT THE REQUEST OF THE VICTIM OR OTHER COMMANDS ON A CASE-BY-CASE BASIS. THE NATIONAL GUARD AND ARMY RESERVE IN CONJUNCTION WITH DCS, G-1 WILL DEVELOP PLAN FOR THE RESERVE COMPONENT WHILE MEETING NEW BRIGADE REQUIREMENTS FOR DEPLOYING RESERVE UNITS.

3.B.2. PHASE 2: IMPLEMENT POLICY AND PROCEDURAL CHANGES (THIS WILL INCLUDE IDENTIFICATION OF PROCEDURAL GUIDANCE SPECIFIC TO EACH COMPONENT).

3.B.3. PHASE 3: IMPLEMENT LONG TERM MANNING SOLUTION AND ACHIEVE CREDENTIALING FOR ALL COMPONENTS.

3.B.4. THIS INITIAL ORDER WILL ONLY ADDRESS PHASE 1. FOLLOW-ON FRAGOS WILL ADDRESS PHASES 2 AND 3.

3.B.5. IN PHASE 1, ACTIVE COMPONENT, SENIOR COMMANDERS (PREVIOUSLY TITLED SENIOR MISSION COMMANDERS) WILL IDENTIFY EXISTING PERSONNEL TO FILL 1 FULL-TIME SARC/SHARP SPECIALIST AND 1 FULL TIME VA/SHARP SPECIALIST AT EACH BRIGADE OR BRIGADE EQUIVALENT ORGANIZATION (NO COLLATERAL DUTY) TO INCLUDE IMCOM AND MEDCOM COMMANDS. SENIOR COMMANDERS WILL IDENTIFY GAPS WHERE

QUALIFIED AND TRAINED PERSONNEL ARE NOT AVAILABLE AND PROPOSE INTERNALLY RESOURCED MITIGATION STRATEGIES (ANNEX B INCLUDES A FULL LIST OF REQUIREMENTS AND SELECTION CRITERIA FOR SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS).

3.B.6. ACTIVE COMPONENT GARRISON COMMANDERS WILL WORK TO ORGANIZE EXISTING CASES FOR TRANSFER, COORDINATE WITH SENIOR COMMANDERS FOR REQUIRED ON THE JOB TRAINING AND TRANSFER APPROPRIATE CASES TO UNITS ON THE SENIOR COMMANDER'S ORDER (SEE PARAGRAPH 3.C.5.E. AND 3.D.8.). ANNEX D PROVIDES COMMANDERS WITH RECOMMENDED ACTIONS TO ENSURE A THOROUGH LEFT SEAT/RIGHT SEAT RIDE FOR NEW SARC/SHARP SPECIALISTS AND VA SHARP SPECIALISTS.

3.B.7. IN PHASE 1, RESERVE COMPONENT, IN CONJUNCTION WITH THE DCS G-1, WILL DEVELOP A RECOMMENDED PLAN TO MEET THE NDAA REQUIREMENTS IN THE ARMY NATIONAL GUARD AND ARMY RESERVE WHILE ENSURING THAT, IN THE INTERIM, DEPLOYING UNITS MEET THE NEW REQUIREMENTS PRIOR TO DEPLOYMENT. THE COMPLETED PLAN WILL BE PUBLISHED IN A FOLLOW-ON FRAGO.

3.B.8. LASTLY, THE DCS G-1 WILL CONDUCT ANALYSIS OF TRAINING GAPS ACROSS THE ARMY AND ISSUE AN UPDATED SHARP TRAINING PLAN BASED ON SENIOR COMMANDERS' IDENTIFIED GAPS. FOR THE ACTIVE COMPONENT, HUMAN RESOURCES COMMAND (HRC) WILL WORK TO STABILIZE IDENTIFIED ACTIVE COMPONENT SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS THROUGH THE BRIDGING TIMEFRAME (MAR 12-DEC 13)(HRC WILL WORK WITH COMMANDS ON ANY OUTLIERS THAT CANNOT BE STABILIZED THROUGH 1 DEC 13). THE DCS G-1 WILL WORK WITH THE OCAR AND NGB (OR AUTHORIZED DESIGNEE) DURING PHASE 1 TO ENSURE THE RESERVE PLAN IS COMPLETE AND TAKES INTO ACCOUNT THE REQUIREMENTS OF THE DIFFERENT COMPONENTS. DCS G-1 WILL CONTINUE TO MANUALLY MONITOR AND TRACK TRAINING AND MANNING OF SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS UNTIL A LONG TERM SOLUTION IS IN PLACE (END OF PHASE 3). IN PREPARATION FOR PHASE 3, DCS G-1 AND G-3/5/7 WILL REVIEW ALL ARMY STRUCTURE TO ENSURE THE SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST COVERAGE PLAN PROVIDES THE PROPER LEVEL OF SUPPORT FOR THE TOTAL FORCE WORLD-WIDE.

3.B.9. PHASE 1 IS COMPLETE WHEN THERE IS A FULL-TIME SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST APPOINTED FOR EACH BRIGADE OR EQUIVALENT SIZE ORGANIZATION FOR THE ACTIVE COMPONENT, AND WHEN THERE IS A FULL TIME SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST APPOINTED FOR EACH DEPLOYING NATIONAL GUARD AND RESERVE BRIGADE.

3.C. TASKS TO ARMY STAFF, SUBORDINATE ORGANIZATIONS, AND REQUESTS FOR SUPPORT.

3.C.1. HQDA G-1.

3.C.1.A. UPON IDENTIFICATION OF SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST BRIDGING PERSONNEL, STABILIZE IDENTIFIED PERSONNEL THROUGH 1 DEC 13. COORDINATE WITH SENIOR COMMANDER G-

1S AND BRIGADE S-1S FOR ANY OUTLIERS THAT CANNOT BE STABILIZED THROUGH 1 DEC 13 (E.G. PME ATTENDANCE, JOINT DOMICILE, RETIREMENT, ETC). ADJUST STABILIZED DATES AS NEEDED ONCE THE ARMY REACHES PHASE 3 AND THE LONG-TERM SOLUTION BEGINS TO BE IMPLEMENTED.

3.C.1.B. IN CONJUNCTION WITH THE CHIEF, NATIONAL GUARD BUREAU OR DIRECTOR, ARMY NATIONAL GUARD, IF DIRLAUTH IS AUTHORIZED AND CHIEF OF THE ARMY RESERVE DEVELOP A RECOMMENDED PLAN TO MEET THE NDAA REQUIREMENTS FOR THE ARMY NATIONAL GUARD AND ARMY RESERVES GIVEN THE UNIQUE RESERVE COMPONENT REQUIREMENTS. THE PLAN SHOULD CONSIDER TITLE 10 AND TITLE 32 AS WELL AS THE OTHER CHALLENGES SUCH AS GEOGRAPHIC DISPERSION AND TRAINING DAYS. THE PLAN SHOULD INCLUDE RECOMMENDED CHANGES IN POLICY, A TRAINING STRATEGY, PROPOSED TIMELINE, RISKS, MITIGATING STRATEGIES AND REQUIRED RESOURCES. EVERY EFFORT SHOULD BE MADE TO LIMIT NEW RESOURCE REQUIREMENTS. PROVIDE A COMPLETE AND COORDINATED PLAN NLT 45 DAYS FROM ORDER PUBLICATION.

3.C.1.C. CONDUCT ANALYSIS OF TRAINING GAPS IDENTIFIED BY SENIOR COMMANDERS. ADJUST SHARP MOBILE TRAINING TEAM SCHEDULES TO MEET IDENTIFIED TRAINING GAPS. TRAINING PRIORITY WILL BE GIVEN TO UNITS PREPARING FOR DEPLOYMENT. SPECIFICALLY, WORK WITH THE ARMY NATIONAL GUARD AND ARMY RESERVE TO IDENTIFY ANY UNIQUE TRAINING REQUIREMENTS OR APPROACHES REQUIRED. PUBLISH AN UPDATED TRAINING SCHEDULE AND PLAN NLT 14 DAYS AFTERRECEIPT OF THE SENIOR COMMANDER'S GAP ANALYSIS.

3.C.1.D. CONSOLIDATE IDENTIFIED RISKS AND PROPOSED RISK MITIGATING STRATEGIES. OBTAIN DCS G-1 APPROVAL ON EACH CASE. WORK WITH SENIOR COMMANDERS TO ELIMINATE OR LOWER RISK DURING TRANSITION PERIOD (PHASE 1).

3.C.1.E. IN CONJUNCTION WITH DCS G-3/5/7, CONDUCT A REVIEW OF SENIOR COMMANDER INPUT TO ENSURE ALL BRIGADE, BRIGADE-EQUIVALENT ELEMENTS, AND OTHER APPLICABLE ARMY COMMAND AND CONTROL ELEMENTS NOT SUPPORTED BY A TRADITIONAL BRIGADE STRUCTURE ARE IDENTIFIED. IF ANY GAPS ARE IDENTIFIED, WORK DIRECTLY WITH THE AFFECTED SENIOR COMMANDER TO IDENTIFY FROM WITHIN THE BRIGADE OR EQUIVALENT THE REQUIRED FULL-TIME SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS.

3.C.1.F. PROVIDE THE (SEC)RETARY OF THE ARMY, CHIEF OF STAFF OF THE ARMY AND ASA (M&RA) THE EXPECTED COMPLETION DATE OF THE BRIDGING SOLUTION (PHASE 1) NLT 60 DAYS FROM PUBLICATION OF THIS ORDER. PROVIDE REGULAR UPDATES OF THE STATUS OF THE BRIDGING SOLUTION UNTIL A LONG TERM MANNING SOLUTION IS IN PLACE (PHASE 3).

3. C.1.G. MANUALLY MONITOR AND TRACK THE TRAINING AND MANNING OF SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS UNTIL A LONG TERM TECHNOLOGY SOLUTION IS IN PLACE (END OF PHASE 3).

3.C.1.H. HUMAN RESOURCES COMMAND (HRC) TOP-LOAD MISSING

TRAINING INFORMATION ON THE SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS IDENTIFIED BY SENIOR COMMANDERS (MEH CODE IN MCRDCC FIELD OF TAPDB). UNTIL AN INFORMATION TECHNOLOGY SOLUTION IS IN PLACE, THE DCS G-1 SHARP PROGRAM OFFICE PROVIDE HRC WITH A LIST OF SOLDIERS COMPLETING SHARP TRAINING (INCLUDE SSN AND OTHER KEY DATA). HRC WILL TOP-LOAD TRAINING DATA INTO THE ORB AND ERB TO FACILITATE TRACKING OF TRAINED PERSONNEL.

3.C.2. HQDA G-3/5/7.

3.C.2.A. NLT 30 DAYS FROM PUBLICATION OF THIS ORDER, PROVIDE G-1 WITH A LIST OF ARMY BRIGADES AND BRIGADE EQUIVALENT ORGANIZATIONS BY UIC FOR FY12 AND FOR PLANNING PURPOSES; IDENTIFY ANY CHANGES THAT WILL OCCUR IN THIS LIST BETWEEN FY12 AND FY13. A BRIGADE FOR THIS PURPOSE IS ANY O6 LEVEL COMMAND.

3.C.2.B. IN CONJUNCTION WITH DCS G-1, IDENTIFY UICS OF ARMY COMMAND AND CONTROL ELEMENTS NOT SUPPORTED BY A TRADITIONAL BRIGADE STRUCTURE IDENTIFIED IN THE BRIGADE UIC LIST (FOR ALL SOLDIERS, WORLDWIDE) NLT 30 DAYS FROM PUBLICATION OF THE ORDER (TO ASSIST IN IDENTIFYING THE PROPER LEVEL OF SUPPORT FOR THE TOTAL FORCE WORLD-WIDE IN PHASE 3.

3.C.3. CHIEF, ARMY NATIONAL GUARD

3.C.3.A. IN CONJUNCTION WITH THE DCS G-1, DEVELOP A PLAN TO MEET THE NDAA REQUIREMENTS FOR THE ARMY NATIONAL GUARD GIVEN THE UNIQUE NATIONAL GUARD REQUIREMENTS. THE PLAN MUST FOLLOW TITLE 10 AND TITLE 32 AUTHORITIES AS WELL AS DEAL WITH OTHER CHALLENGES SUCH AS GEOGRAPHIC DISPERSION AND TRAINING DAYS. THE PLAN SHOULD INCLUDE RECOMMENDED CHANGES IN POLICY, A TRAINING STRATEGY, PROPOSED TIMELINE, RISKS, MITIGATING STRATEGIES AND REQUIRED RESOURCES. EVERY EFFORT SHOULD BE MADE TO LIMIT NEW RESOURCE REQUIREMENTS. PROVIDE A COMPLETE AND COORDINATED PLAN NLT 60 DAYS FROM ORDER PUBLICATION.

3.C.3.B. DEVELOP A PLAN THAT IDENTIFIES FULL-TIME DEPLOYABLE SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS FOR THOSE BRIGADES IDENTIFIED TO DEPLOY IN A TITLE 10 STATUS DURING THE INTERIM PHASES (UNTIL THE END OF PHASE 3 APPROXIMATELY 1QFY14). THIS MUST BE DONE WITHIN EXISTING MANPOWER LIMITS. A FULL LIST OF REQUIREMENTS FOR SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS CAN BE FOUND IN ANNEX B. WORK WITH DCS G-1 TO DEVELOP NECESSARY TRAINING PLAN TO ACCOMPLISH THE 80 HOUR TRAINING REQUIREMENT PRIOR TO ASSIGNMENT AND DEPLOYMENT. OUTLINE THE RECOMMENDED NATIONAL GUARD PLAN TO ACCOMPLISH THE ON THE JOB TRAINING NOT COVERED IN THE 80 HOUR TRAINING BLOCK (DOES NOT HAVE TO BE THE SAME AS THE ACTIVE COMPONENT PLAN OUTLINED IN ANNEX D). PROVIDE ANY MITIGATING STRATEGIES TO ACCOMPLISH THIS TASK (I.E. RANK WAIVER) TO THE DCS G-1 FOR APPROVAL. USING THE TEMPLATES AT ANNEX C, PROVIDE THE INFORMATION ON THE IDENTIFIED SARC/SHARP SPECIALISTS, VA/SHARP SPECIALISTS, AND MITIGATING STRATEGIES TO DCS G-1 POC NLT 30

DAYS FROM PUBLICATION OF THIS ORDER.
3.C.3.C. PROVIDE THE DCS G-1 WITH A POINT OF CONTACT TO ASSIST IN THE DEVELOPMENT OF UPDATED ARMY POLICIES REGARDING SHARP (PHASE 2) AND THE DEVELOPMENT OF THE COURSE OF ACTION FOR THE LONG-TERM MANNING AND TRAINING SOLUTION EFFORTS (PHASE 3). PROVIDE POINTS OF CONTACT NLT 1 WEEK AFTER PUBLICATION OF ORDER.
3.C.4. COMMANDING GENERAL, FORCES COMMAND (UNITED STATES ARMY RESERVE COMMAND).
3.C.4.A. IN CONJUNCTION WITH THE DCS G-1 AND UNITED STATED ARMY RESERVE COMMAND, DEVELOP A PLAN TO MEET THE NDAA REQUIREMENTS FOR THE ARMY RESERVE GIVEN UNIQUE ARMY RESERVE REQUIREMENTS. THE PLAN SHOULD CONSIDER UNIQUE ARMY RESERVE CHALLENGES SUCH AS TRAINING DAYS AND GEOGRAPHIC DISPERSION. THE PLAN SHOULD INCLUDE RECOMMENDED CHANGES IN POLICY, A TRAINING STRATEGY, PROPOSED TIMELINE, RISKS, MITIGATING STRATEGIES AND REQUIRED RESOURCES. EVERY EFFORT SHOULD BE MADE TO LIMIT NEW RESOURCE REQUIREMENTS. PROVIDE A COMPLETE AND COORDINATED PLAN NLT 60 DAYS FROM ORDER PUBLICATION)
3.C.4.B. DEVELOP A PLAN THAT IDENTIFIES FULL-TIME DEPLOYABLE SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS FOR THOSE BRIGADES IDENTIFIED TO DEPLOY IN A TITLE 10 STATUS DURING THE INTERIM PHASES (UNTIL THE END OF PHASE 3 APPROXIMATELY 1QFY14). THIS MUST BE DONE WITHIN EXISTING MANPOWER. A FULL LIST OF REQUIREMENTS FOR SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS CAN BE FOUND IN ANNEX B. WORK WITH DCS G-1 TO DEVELOP NECESSARY TRAINING PLAN TO ACCOMPLISH THE 80 HOUR TRAINING REQUIREMENT PRIOR TO THEIR DEPLOYMENT. OUTLINE THE RECOMMENDED ARMY RESERVE PLAN TO ACCOMPLISH THE ON THE JOB TRAINING NOT COVERED IN THE 80 HOUR TRAINING BLOCK (DOES NOT HAVE TO BE THE SAME AS THE ACTIVE COMPONENT PLAN OUTLINED IN ANNEX D). PROVIDE COMPLETE PLAN AND ANY MITIGATING STRATEGIES TO ACCOMPLISH THIS TASK (I.E. RANK WAIVER) TO THE DCS G-1 FOR APPROVAL. USING THE TEMPLATES AT ANNEX C, PROVIDE THE INFORMATION ON THE IDENTIFIED SARC/SHARP SPECIALISTS, VA/SHARP SPECIALISTS, AND MITIGATING STRATEGIES TO DCS G-1 POC NLT 30 DAYS FROM PUBLICATION OF THIS ORDER).
3.C.4.C. PROVIDE THE DCS G-1 WITH A POINT OF CONTACT TO ASSIST IN THE DEVELOPMENT OF UPDATED ARMY POLICIES REGARDING SHARP (PHASE 2) AND THE DEVELOPMENT OF THE COURSE OF ACTION FOR THE LONG-TERM MANNING AND TRAINING SOLUTION EFFORTS (PHASE 3). PROVIDE POINTS OF CONTACT NLT 1 WEEK AFTER PUBLICATION OF ORDER.
3.C.5. COMMANDING GENERALS, ARMY COMMANDS (ACOM).
3.C.5.A. USE SENIOR COMMANDERS AND BRIGADE COMMANDERS TO IMPLEMENT THE CHANGES REQUIRED IN THIS ORDER.
3.C.5.B. FROM EXISTING PERSONNEL AND RESOURCES, IDENTIFY ONE

FULL-TIME SARC/SHARP SPECIALIST AND ONE-FULL-TIME VA/SHARP SPECIALIST PER BRIGADE OR BRIGADE EQUIVALENT ORGANIZATION. FOR THE PURPOSES OF THIS ORDER, A BRIGADE IS ANY O6 LEVEL COMMAND.
3.C.5.B.1. A FULL LIST OF REQUIREMENTS AND SELECTION CRITERIA FOR SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS CAN BE FOUND IN ANNEX B.
3.C.5.B.2. CONTRACT PERSONNEL CAN ONLY BE USED IN THE BRIDGING SOLUTION (PHASE 1) AND MUST BE COMPLETELY PHASED OUT PRIOR TO 1 OCT 13.
3.C.5.B.3. COMMANDERS CANNOT APPOINT SARC/SHARP SPECIALISTS OR VA/SHARP SPECIALISTS UNTIL THE REQUIRED TRAINING AND BACKGROUND CHECKS ARE COMPLETE.
3.C.5.B.4. TO THE EXTENT POSSIBLE, COMMANDERS SHOULD SELECT PERSONNEL WHO HAVE ALREADY COMPLETED THE MANDATORY 80 HOUR TRAINING REQUIREMENT RATHER THAN TRAIN ADDITIONAL PERSONNEL. COMMANDERS SHOULD ALSO CONSIDER GRADE SHORTAGES (ESPECIALLY FIELD GRADES) AND SHORTAGES IN CERTAIN MOS'S WHEN SELECTING THEIR FULL-TIME SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS.
3.C.5.B.5. SHARP PROGRAM MANAGERS SHALL IDENTIFY THOSE PERSONNEL IN THEIR ACOM WHO ARE SHARP TRAINED.
3.C.5.C. USING THE TEMPLATE IN ANNEX C, PROVIDE INFORMATION ON THE IDENTIFIED SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS TO DCS G-1 POC NLT 30 DAYS FROM PUBLICATION OF THIS ORDER. THIS INFORMATION INCLUDES STATUS OF ALL REQUIREMENTS FOR APPOINTMENT.
3.C.5.D. IN THE EVENT THAT THERE IS NO INDIVIDUAL WHO MEETS THE NECESSARY CRITERIA (RANK, BACKGROUND CHECK, ETC.) AND HAS COMPLETED THE TRAINING, THE DCS G-1 POC WILL WORK WITH THE COMMAND TO OUTLINE A MITIGATION STRATEGY TO ENSURE THAT THERE IS NO GAP IN SERVICES PROVIDED TO VICTIMS, INCLUDING THE (RES)TRICTED REPORTING OPTION. USING THE TEMPLATE IN ANNEX C, PROVIDE AN INTERNALLY RESOURCED POTENTIAL MITIGATION STRATEGY FOR ALL IDENTIFIED GAPS (TRAINING, BACKGROUND CHECK, ETC.) TO DCS G-1 POC NLT 30 DAYS FROM PUBLICATION OF THIS ORDER). DCS G-1 WILL REVIEW AND APPROVE ALL MITIGATION STRATEGIES AND MONITOR UNTIL FULL IMPLEMENTATION IS IN PLACE.
3.C.5.E. COORDINATE WITH GARRISON COMMANDERS AND UNIT EQUAL OPPORTUNITY ADVISORS FOR NECESSARY ON THE JOB CASE MANAGEMENT TRAINING (BOTH SEXUAL ASSAULT AND SEXUAL HARASSMENT). A RECOMMENDED CHECKLIST FOR THIS TRAINING CAN BE FOUND IN ANNEX D.
3.C.5.E.1. IN COORDINATION WITH VICTIM'S DESIRES, ENSURE ALL RESPECTIVE OPEN AND CLOSED CASES WITHIN THE COMMAND ARE PROPERLY TRANSFERRED FROM THE GARRISON TO THE UNIT.
3.C.5.E.2. PROPER TRANSFER WILL INCLUDE (AT A MINIMUM) VICTIM NOTIFICATION REGARDING THEIR CASE AND TRANSFER OF ADVOCACY SUPPORT AND A PHYSICAL TRANSFER OF CASE MANAGEMENT PAPER FILES TO THE UNIT SHARP PERSONNEL.

3.C.5.E.3. IN THOSE CASES WHERE PREVIOUSLY CONTRACTED SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST PERSONNEL ARE NO LONGER AVAILABLE, THE FAMILY ADVOCACY PROGRAM ADVOCATES WILL ENSURE PROPER TRANSFER OF CASE MANAGEMENT AND PAPER COPY FILES TO UNIT SHARP PERSONNEL UPON VERIFICATION OF SHARP APPOINTMENT, TRAINING COMPLETION, AND SEXUAL ASSAULT DATA MANAGEMENT SYSTEM (SADMS) ACCESS.
3.C.5.E.4. TRANSFER SHOULD BE COMPLETED NLT 30 DAYS AFTER APPOINTMENT OF UNIT SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST (SEE PARAGRAPH 3.D.8.).
3.C.5.E.5. BEGINNING 45 DAYS AFTER PUBLICATION OF THIS ORDER, ACOM'S REPORT STATUS OF TRANSFER COMPLETION MONTHLY TO ARMY G-1 POC USING THE TEMPLATE IN ANNEX C.
3.C.5.F. THE FY12 NDAA REQUIRES 1 FULL-TIME SARC/SHARP SPECIALIST AND 1 FULL-TIME VA/SHARP SPECIALIST AT THE BRIGADE AND BRIGADE EQUIVALENT UNITS. BASED ON A COMMANDER'S ASSESSMENT, SENIOR COMMANDERS CAN CHOOSE TO ASSIGN ADDITIONAL FULL-TIME OR COLLATERAL DUTY INDIVIDUALS IN THEIR FORMATIONS. CURRENTLY, AR 600-20 REQUIRES 2 VA/SHARP SPECIALISTS IN A DEPLOYED ENVIRONMENT AT THE BATTALION LEVEL AS COLLATERAL DUTY.
3.C.6. COMMANDERS, ARMY SERVICE COMPONENT COMMANDS (ASCC).
3.C.6.A. FROM EXISTING PERSONNEL AND RESOURCES, IDENTIFY ONE FULL-TIME SARC/SHARP SPECIALIST AND ONE-FULL-TIME VA/SHARP SPECIALIST PER BRIGADE OR BRIGADE EQUIVALENT ORGANIZATION. FOR THE PURPOSES OF THIS ORDER, A BRIGADE IS ANY O6 LEVEL COMMAND.
3.C.6.A.1. A FULL LIST OF REQUIREMENTS AND SELECTION CRITERIA FOR SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS CAN BE FOUND IN ANNEX B.
3.C.6.A.2. CONTRACT PERSONNEL CAN ONLY BE USED IN THE BRIDGING SOLUTION (PHASE 1) AND MUST BE COMPLETELY PHASED OUT PRIOR TO 1 OCT 13.
3.C.6.A.3. COMMANDERS CANNOT APPOINT SARC/SHARP SPECIALISTS OR VA/SHARP SPECIALISTS UNTIL THE REQUIRED TRAINING AND BACKGROUND CHECKS ARE COMPLETE.
3.C.6.A.4. TO THE EXTENT POSSIBLE, COMMANDERS SHOULD SELECT PERSONNEL WHO HAVE ALREADY COMPLETED THE MANDATORY 80 HOUR TRAINING REQUIREMENT RATHER THAN TRAIN ADDITIONAL PERSONNEL. COMMANDERS SHOULD ALSO CONSIDER GRADE SHORTAGES (ESPECIALLY FIELD GRADES) AND SHORTAGES IN CERTAIN MOS'S WHEN SELECTING THEIR FULL-TIME SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS.
3.C.6.A.5. SHARP PROGRAM MANAGERS SHALL IDENTIFY THOSE PERSONNEL IN THEIR ASCC WHO ARE SHARP TRAINED.
3.C.6.B. USING THE TEMPLATE IN ANNEX C, PROVIDE INFORMATION ON THE IDENTIFIED SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS TO DCS G-1 POC NLT 30 DAYS FROM PUBLICATION OF THIS ORDER. THIS

INFORMATION INCLUDES STATUS OF ALL REQUIREMENTS FOR APPOINTMENT.
3.C.6.C. IN THE EVENT THAT THERE IS NO INDIVIDUAL WHO MEETS THE NECESSARY CRITERIA (RANK, BACKGROUND CHECK, ETC.) AND HAS COMPLETED THE TRAINING, THE DCS G-1 POC WILL WORK WITH THE COMMAND TO OUTLINE A MITIGATION STRATEGY TO ENSURE THAT THERE IS NO GAP IN SERVICES PROVIDED TO VICTIMS, INCLUDING THE (RES)TRICTED REPORTING OPTION. USING THE TEMPLATE IN ANNEX C, PROVIDE AN INTERNALLY RESOURCED POTENTIAL MITIGATION STRATEGY FOR ALL IDENTIFIED GAPS (TRAINING, BACKGROUND CHECK, ETC.) TO DCS G-1 POC NLT 30 DAYS FROM PUBLICATION OF THIS ORDER. DCS G-1 WILL REVIEW AND APPROVE ALL MITIGATION STRATEGIES AND MONITOR UNTIL FULL IMPLEMENTATION IS IN PLACE.
3.C.6.D. COORDINATE WITH GARRISON COMMANDERS AND UNIT EQUAL OPPORTUNITY ADVISORS FOR NECESSARY ON THE JOB CASE MANAGEMENT TRAINING (BOTH SEXUAL ASSAULT AND SEXUAL HARASSMENT). A RECOMMENDED CHECKLIST FOR THIS TRAINING CAN BE FOUND IN ANNEX D.
3.C.6.D.1. IN COORDINATION WITH VICTIM'S DESIRES, ENSURE ALL RESPECTIVE OPEN AND CLOSED CASES WITHIN THE COMMAND ARE PROPERLY TRANSFERRED FROM THE GARRISON TO THE UNIT (SEE PARAGRAPH 3.D.8.).
3.C.6.D.2. PROPER TRANSFER WILL INCLUDE (AT A MINIMUM) VICTIM NOTIFICATION REGARDING THEIR CASE AND TRANSFER OF ADVOCACY SUPPORT AND A PHYSICAL TRANSFER OF CASE MANAGEMENT PAPER FILES TO THE UNIT SHARP PERSONNEL.
3.C.6.D.3. IN THOSE CASES WHERE PREVIOUSLY CONTRACTED SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST PERSONNEL ARE NO LONGER AVAILABLE, THE FAMILY ADVOCACY PROGRAM ADVOCATES WILL ENSURE PROPER TRANSFER OF CASE MANAGEMENT AND PAPER COPY FILES TO UNIT SHARP PERSONNEL UPON VERIFICATION OF SHARP APPOINTMENT, TRAINING COMPLETION, AND SEXUAL ASSAULT DATA MANAGEMENT SYSTEM (SADMS) ACCESS.
3.C.6.D.4. TRANSFER SHOULD BE COMPLETED NLT 30 DAYS AFTER APPOINTMENT OF UNIT SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST.
3.C.6.D.5. BEGINNING 45 DAYS AFTER PUBLICATION OF THIS ORDER, ASCC'S REPORT STATUS OF TRANSFER COMPLETION MONTHLY TO ARMY G-1 POC USING THE TEMPLATE IN ANNEX C.
3.C.6.E. THE FY12 NDAA REQUIRES 1 FULL-TIME SARC/SHARP SPECIALIST AND 1 FULL-TIME VA/SHARP SPECIALIST AT THE BRIGADE AND BRIGADE EQUIVALENT UNITS. BASED ON A COMMANDER'S ASSESSMENT, SENIOR COMMANDERS CAN CHOOSE TO ASSIGN ADDITIONAL FULL-TIME OR COLLATERAL DUTY INDIVIDUALS IN THEIR FORMATIONS. CURRENTLY, AR 600-20 REQUIRES 2 VA/SHARP SPECIALISTS IN A DEPLOYED ENVIRONMENT AT THE BATTALION LEVEL AS COLLATERAL DUTY.
3.C.7. COMMANDERS, DIRECT REPORTING UNITS (DRU).
3.C.7.A. FROM EXISTING PERSONNEL AND RESOURCES, IDENTIFY ONE

FULL-TIME SARC/SHARP SPECIALIST AND ONE-FULL-TIME VA/SHARP SPECIALIST PER BRIGADE OR BRIGADE EQUIVALENT ORGANIZATION. FOR THE PURPOSES OF THIS ORDER, A BRIGADE IS ANY O6 LEVEL COMMAND.
3.C.7.A.1. A FULL LIST OF REQUIREMENTS AND SELECTION CRITERIA FOR SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS CAN BE FOUND IN ANNEX B.
3.C.7.A.2. CONTRACT PERSONNEL CAN ONLY BE USED IN THE BRIDGING SOLUTION (PHASE 1) AND MUST BE COMPLETELY PHASED OUT PRIOR TO 1 OCT 13.
3.C.7.A.3. COMMANDERS CANNOT APPOINT SARC/SHARP SPECIALISTS OR VA/SHARP SPECIALISTS UNTIL THE REQUIRED TRAINING AND BACKGROUND CHECKS ARE COMPLETE.
3.C.7.A.4. TO THE EXTENT POSSIBLE, COMMANDERS SHOULD SELECT PERSONNEL WHO HAVE ALREADY COMPLETED THE MANDATORY 80 HOUR TRAINING REQUIREMENT RATHER THAN TRAIN ADDITIONAL PERSONNEL. COMMANDERS SHOULD ALSO CONSIDER GRADE SHORTAGES (ESPECIALLY FIELD GRADES) AND SHORTAGES IN CERTAIN MOS'S WHEN SELECTING THEIR FULL-TIME SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS.
3.C.7.A.5. SHARP PROGRAM MANAGERS SHALL IDENTIFY THOSE PERSONNEL IN THEIR DRU WHO ARE SHARP TRAINED.
3.C.7.B. USING THE TEMPLATE IN ANNEX C, PROVIDE INFORMATION ON THE IDENTIFIED SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS TO DCS G-1 POC NLT 30 DAYS FROM PUBLICATION OF THIS ORDER. THIS INFORMATION INCLUDES STATUS OF ALL REQUIREMENTS FOR APPOINTMENT.
3.C.7.C. IN THE EVENT THAT THERE IS NO INDIVIDUAL WHO MEETS THE NECESSARY CRITERIA (RANK, BACKGROUND CHECK, ETC.) AND HAS COMPLETED THE TRAINING, THE DCS G-1 POC WILL WORK WITH THE COMMAND TO OUTLINE A MITIGATION STRATEGY TO ENSURE THAT THERE IS NO GAP IN SERVICES PROVIDED TO VICTIMS, INCLUDING THE (RES)TRICTED REPORTING OPTION. USING THE TEMPLATE IN ANNEX C, PROVIDE AN INTERNALLY RESOURCED POTENTIAL MITIGATION STRATEGY FOR ALL IDENTIFIED GAPS (TRAINING, BACKGROUND CHECK, ETC.) TO DCS G-1 POC NLT 30 DAYS FROM PUBLICATION OF THIS ORDER. DCS G-1 WILL REVIEW AND APPROVE ALL MITIGATION STRATEGIES AND MONITOR UNTIL FULL IMPLEMENTATION IS IN PLACE.
3.C.7.D. COORDINATE WITH GARRISON COMMANDERS AND UNIT EQUAL OPPORTUNITY ADVISORS FOR NECESSARY ON THE JOB CASE MANAGEMENT TRAINING (BOTH SEXUAL ASSAULT AND SEXUAL HARASSMENT). A RECOMMENDED CHECKLIST FOR THIS TRAINING CAN BE FOUND IN ANNEX D.
3.C.7.D.1. IN COORDINATION WITH VICTIM'S DESIRES, ENSURE ALL RESPECTIVE OPEN AND CLOSED CASES WITHIN THE COMMAND ARE PROPERLY TRANSFERRED FROM THE GARRISON TO THE UNIT (SEE PARAGRAPH 3.D.8.).
3.C.7.D.2. PROPER TRANSFER WILL INCLUDE (AT A MINIMUM) VICTIM

NOTIFICATION REGARDING THEIR CASE AND TRANSFER OF ADVOCACY SUPPORT AND A PHYSICAL TRANSFER OF CASE MANAGEMENT PAPER FILES TO THE UNIT SHARP PERSONNEL.
3.C.7.D.3. IN THOSE CASES WHERE PREVIOUSLY CONTRACTED SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST PERSONNEL ARE NO LONGER AVAILABLE, THE FAMILY ADVOCACY PROGRAM ADVOCATES WILL ENSURE PROPER TRANSFER OF CASE MANAGEMENT AND PAPER COPY FILES TO UNIT SHARP PERSONNEL UPON VERIFICATION OF SHARP APPOINTMENT, TRAINING COMPLETION, AND SEXUAL ASSAULT DATA MANAGEMENT SYSTEM (SADMS) ACCESS.
3.C.7.D.4. TRANSFER SHOULD BE COMPLETED NLT 30 DAYS AFTER APPOINTMENT OF UNIT SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST.
3.C.7.D.5. BEGINNING 45 DAYS AFTER PUBLICATION OF THIS ORDER, DRUS REPORT STATUS OF TRANSFER COMPLETION MONTHLY TO ARMY G-1 POC USING THE TEMPLATE IN ANNEX C.
3.C.7.E. THE FY12 NDAA REQUIRES 1 FULL-TIME SARC/SHARP SPECIALIST AND 1 FULL-TIME VA/SHARP SPECIALIST AT THE BRIGADE AND BRIGADE EQUIVALENT UNITS. BASED ON A COMMANDER'S ASSESSMENT, SENIOR COMMANDERS CAN CHOOSE TO ASSIGN ADDITIONAL FULL-TIME OR COLLATERAL DUTY INDIVIDUALS IN THEIR FORMATIONS. CURRENTLY, AR 600-20 REQUIRES 2 VA/SHARP SPECIALISTS IN A DEPLOYED ENVIRONMENT AT THE BATTALION LEVEL AS COLLATERAL DUTY.
3.C.8. CG, INSTALLATION MANAGEMENT COMMAND (IMCOM). ENSUREGARRISON COMMANDERS:
3.C.8.A. ORGANIZE EXISTING SEXUAL ASSAULT CASES BY BRIGADE AND BRIGADE EQUIVALENT ORGANIZATION
3.C.8.B. PROVIDE NECESSARY ON THE JOB TRAINING FOR UNITS ASSUMING SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST ROLES. THIS INCLUDES ENSURING THAT UNIT SARC/SHARP SPECIALISTS, VA/SHARP SPECIALISTS AND COMMANDERS UNDERSTAND THE REPORTING PROCEDURES AND REQUIREMENTS.
3.C.8.B.1. A RECOMMENDED CHECKLIST FOR THIS TRAINING CAN BE FOUND IN ANNEX D.
3.C.8.B.2. IN THOSE CASES WHERE PREVIOUSLY CONTRACTED SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST PERSONNEL ARE NO LONGER AVAILABLE, THE FAMILY ADVOCACY PROGRAM MANAGERS WILL ENSURE PROPER TRANSFER OF CASE MANAGEMENT AND PAPER COPY FILES TO UNIT SHARP PERSONNEL UPON VERIFICATION OF SHARP APPOINTMENT, TRAINING COMPLETION, AND SEXUAL ASSAULT DATA MANAGEMENT SYSTEM (SADMS) ACCESS.
3.C.8.C. UPON SENIOR COMMANDER'S ORDER, TRANSFER FILES TO APPROPRIATE UNITS. GARRISON COMMANDERS WILL RETAIN FILES. UNTIL THE TRANSFER IS COMPLETE, GARRISON COMMANDERS RETAIN CASE MANAGEMENT RESPONSIBILITY FOR ASSIGNED IMCOM PERSONNEL ONLY.

3.D. COORDINATING INSTRUCTIONS.
3.D.1. PROVIDE ALL REQUIRED MATERIALS OUTLINED IN THIS ORDER TO THE DCS G-1, STRATEGIC INITIATIVES GROUP AT USARMY PENTAGON HQDA DCS G-1 MAILBOX SHARP EXORD (USARMY.PENTAGON.HQDA-DCS-G-1.MBX.SHARP-EXORD@MAIL.MIL).
3.D.2. SHARP GOALS, KEY MESSAGES AND BEST PRACTICES FOR COMMANDERS ARE OUTLINED IN ANNEX E.
3.D.3. ON THE JOB TRAINING REQUIREMENTS AND AN EXAMPLE LEFT SEAT/RIGHT SEAT CHECKLIST ARE OUTLINED IN ANNEX D.
3.D.4. THIS ORDER ONLY ADDRESSES THE BRIDGING SOLUTION TO ACHIEVE COMPLIANCE WITH THE REQUIREMENTS OF SECTIONS 581-586 OF FY12 NDAA. CLARIFICATION OF EXISTING SHARP REQUIREMENTS FOR UNITS ABOVE THE BRIGADE LEVEL AND BELOW THE BRIGADE LEVEL AND CLARIFICATION TO REQUIREMENTS OUTLINED IN ALARACT 007-2012 CAN BE FOUND IN ANNEX F.
3.D.5. THERE IS NO CHANGE TO THE REQUIREMENT FOR THE SENIOR COMMANDERS TO PROVIDE SEXUAL ASSAULT RESPONSE CAPABILITY 24 HOURS PER DAY AND 7 DAYS A WEEK.
3.D.6. THIS ORDER ONLY APPLIES TO ARMY NATIONAL GUARD WHILE IN A TITLE 10 STATUS.
3.D.7. BECAUSE THE ARMY HAS AN INTEGRATED SEXUAL ASSAULT AND SEXUAL HARASSMENT PROGRAM, ARMY SARCS AND VAS ARE ALSO SHARP SPECIALISTS (TRAINED TO ALSO HANDLE SEXUAL HARASSMENT CASES).
3.D.8. IN COORDINATION WITH VICTIM'S DESIRES, TRANSFER OF VICTIM FILES WILL BE HANDLED ON A CASE BY CASE BASIS. CONTACT THE DCS G-1 SHARP OFFICE FOR ASSISTANCE ADJUDICATING CASES WHERE THE VICTIM REQUESTS THE FILE NOT BE TRANSFERRED.
3.D.9. PER REF. B, SHARP PROGRAM PROVIDES VICTIM ADVOCACY FOR ADULT SEXUAL ASSAULTS (18 YEARS OF AGE OR OLDER) PERPETRATED BY SOMEONE OTHER THAN A SPOUSE OR INTIMATE PARTNER. FAP PERSONNEL WILL RESPOND TO VICTIMS OF DOMESTIC VIOLENCE AND CHILD ABUSE AND RETAIN THESE CASES IAW AR 608-18, ARMY FAMILY ADVOCACY PROGRAM. SHARP TRAINED FAP ADVOCATES MAY RESPOND TO VICTIMS OF SEXUAL ASSAULT OUTSIDE THE FAP SCOPE OF RESPONSIBILITIES WHEN REQUESTED BY THE VICTIM OR COMMAND ON A CASE-BY-CASE BASIS. SERVICES ARE LIMITED TO VICTIM RESPONSE AND DOES NOT INCLUDE THE FULL SPECTRUM OF SHARP PROGRAM SERVICES EXECUTED BY SHARP PERSONNEL.

4. (U) SUSTAINMENT. NOT USED.

5. (U) COMMAND AND SIGNAL. THE POINT OF CONTACT FOR THIS ORDER IS LTC ALAN SHAW, HQDA G-1, AT (703) 604-0672.

Classified by: FOUO
Reason:
Declassify On:

ANNEX A (EXCERPT FROM NATIONAL DEFENSE AUTHORIZATION ACT FOR FISCAL YEAR 2012) TO 2012 SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION (SHARP) PROGRAM SYNCHRONIZATION ORDER

SUBTITLE H—IMPROVED SEXUAL ASSAULT PREVENTION AND RESPONSE IN THE ARMED FORCES
SEC. 581. ACCESS OF SEXUAL ASSAULT VICTIMS TO LEGAL ASSISTANCE AND SERVICES OF SEXUAL ASSAULT RESPONSE COORDINATORS AND SEXUAL ASSAULT VICTIM ADVOCATES.

A) LEGAL ASSISTANCE FOR VICTIMS OF SEXUAL ASSAULT.—NOT LATER THAN 180 DAYS AFTER THE DATE OF THE ENACTMENT OF THIS ACT, THE (SEC)RETARIES OF THE MILITARY DEPARTMENTS SHALL PRESCRIBE REGULATIONS ON THE PROVISION OF LEGAL ASSISTANCE TO VICTIMS OF SEXUAL ASSAULT. SUCH REGULATIONS SHALL REQUIRE THAT LEGAL ASSISTANCE BE PROVIDED BY MILITARY OR CIVILIAN LEGAL ASSISTANCE COUNSEL PURSUANT TO SECTION 1044 OF TITLE 10, UNITED STATES CODE.

B) ASSISTANCE AND REPORTING.— (1) IN GENERAL.—CHAPTER 80 OF TITLE 10, UNITED STATES CODE, IS AMENDED BY INSERTING AFTER SECTION 1565A THE FOLLOWING NEW SECTION:

§ 1565B. VICTIMS OF SEXUAL ASSAULT: ACCESS TO LEGAL ASSISTANCE AND SERVICES OF SEXUAL ASSAULT RESPONSE COORDINATORS AND SEXUAL ASSAULT VICTIM ADVOCATES

A) AVAILABILITY OF LEGAL ASSISTANCE AND VICTIM ADVOCATE SERVICES.—

1) A MEMBER OF THE ARMED FORCES, OR A DEPENDENT OF A MEMBER, WHO IS THE VICTIM OF A SEXUAL ASSAULT MAY BE PROVIDED THE FOLLOWING:

A) LEGAL ASSISTANCE PROVIDED BY MILITARY OR CIVILIAN LEGAL ASSISTANCE COUNSEL PURSUANT TO SECTION 1044 OF THIS TITLE.

B) ASSISTANCE PROVIDED BY A SEXUAL ASSAULT RESPONSE COORDINATOR.

C) ASSISTANCE PROVIDED BY A SEXUAL ASSAULT VICTIM ADVOCATE.

2) A MEMBER OF THE ARMED FORCES OR DEPENDENT WHO IS THE VICTIM OF SEXUAL ASSAULT SHALL BE INFORMED OF THE AVAILABILITY OF ASSISTANCE UNDER PARAGRAPH (1) AS SOON AS THE MEMBER OR DEPENDENT SEEKS ASSISTANCE FROM A SEXUAL ASSAULT RESPONSE COORDINATOR, A SEXUAL ASSAULT VICTIM ADVOCATE, A MILITARY CRIMINAL INVESTIGATOR, A VICTIM/WITNESS LIAISON, OR A TRIAL COUNSEL. THE MEMBER OR DEPENDENT SHALL ALSO BE INFORMED THAT THE LEGAL ASSISTANCE AND THE SERVICES OF A SEXUAL ASSAULT RESPONSE COORDINATOR OR A SEXUAL ASSAULT VICTIM ADVOCATE UNDER PARAGRAPH (1) ARE OPTIONAL AND MAY BE DECLINED, IN WHOLE OR IN PART, AT ANY TIME.

3) LEGAL ASSISTANCE AND THE SERVICES OF SEXUAL ASSAULT RESPONSE COORDINATORS AND SEXUAL ASSAULT VICTIM ADVOCATES UNDER PARAGRAPH (1) SHALL BE AVAILABLE TO A MEMBER OR DEPENDENT REGARDLESS OF WHETHER THE MEMBER OR DEPENDENT ELECTS UN(RES)TRICTED OR (RES)TRICTED ((CON)FIDENTIAL) REPORTING OF THE SEXUAL ASSAULT.

B) (RES)TRICTED REPORTING.—1) UNDER REGULATIONS PRESCRIBED BY THE (SEC)RETARY OF DEFENSE, A MEMBER OF THE ARMED FORCES, OR A DEPENDENT OF A MEMBER, WHO IS THE VICTIM OF A SEXUAL ASSAULT MAY ELECT TO (CON)FIDENTIALLY DISCLOSE THE DETAILS OF THE ASSAULT TO AN INDIVIDUAL SPECIFIED IN PARAGRAPH 2) AND RECEIVE MEDICAL TREATMENT, LEGAL ASSISTANCE UNDER SECTION 1044 OF THIS TITLE, OR COUNSELING, WITHOUT INITIATING AN OFFICIAL INVESTIGATION OF THE ALLEGATIONS.

2) THE INDIVIDUALS SPECIFIED IN THIS PARAGRAPH ARE THE FOLLOWING:

A) A SEXUAL ASSAULT RESPONSE COORDINATOR.

B) A SEXUAL ASSAULT VICTIM ADVOCATE.

C) HEALTHCARE PERSONNEL SPECIFICALLY IDENTIFIED IN THE REGULATIONS REQUIRED BY PARAGRAPH (1).

SEC. 582. CONSIDERATION OF APPLICATION FOR PERMANENT CHANGE OF STATION OR UNIT TRANSFER BASED ON HUMANITARIAN CONDITIONS FOR VICTIM OF SEXUAL ASSAULT OR RELATED OFFENSE.

A) IN GENERAL.—CHAPTER 39 OF TITLE 10, UNITED STATES CODE, IS AMENDED BY INSERTING AFTER SECTION 672 THE FOLLOWING NEW SECTION:

§ 673. CONSIDERATION OF APPLICATION FOR PERMANENT CHANGE OF STATION OR UNIT TRANSFER FOR MEMBERS ON ACTIVE DUTY WHO ARE THE VICTIM OF A SEXUAL ASSAULT OR RELATED OFFENSE

A) TIMELY CONSIDERATION AND ACTION.—THE (SEC)RETARY CONCERNED SHALL PROVIDE FOR TIMELY DETERMINATION AND ACTION ON AN APPLICATION FOR CONSIDERATION OF A CHANGE OF STATION OR UNIT TRANSFER SUBMITTED BY A MEMBER OF THE ARMED FORCES SERVING ON ACTIVE DUTY WHO WAS A VICTIM OF A SEXUAL ASSAULT OR OTHER OFFENSE COVERED BY SECTION 920, 920A, OR 920C OF THIS TITLE (ARTICLE 120, 120A, OR 120C) SO AS TO REDUCE THE POSSIBILITY OF RETALIATION AGAINST THE MEMBER FOR REPORTING THE SEXUAL ASSAULT OR OTHER OFFENSE.

B) REGULATIONS.—THE (SEC)RETARIES OF THE MILITARY DEPARTMENTS SHALL ISSUE REGULATIONS TO CARRY OUT THIS SECTION, WITHIN GUIDELINES PROVIDED BY THE (SEC)RETARY OF DEFENSE. THESE GUIDELINES SHALL PROVIDE THAT THE APPLICATION SUBMITTED BY A MEMBER DESCRIBED IN SUBSECTION (A) FOR A CHANGE OF STATION OR UNIT TRANSFER MUST BE APPROVED OR DISAPPROVED BY THE MEMBER'S COMMANDING OFFICER WITHIN 72 HOURS OF THE SUBMISSION OF THE APPLICATION. ADDITIONALLY, IF THE APPLICATION IS DISAPPROVED BY THE COMMANDING OFFICER, THE MEMBER SHALL BE GIVEN THE OPPORTUNITY TO REQUEST REVIEW BY THE FIRST GENERAL OFFICER OR FLAG OFFICER IN THE CHAIN OF COMMAND OF THE MEMBER, AND THAT DECISION MUST BE MADE WITHIN 72 HOURS OF SUBMISSION OF THE REQUEST FOR REVIEW.

SEC. 583. DIRECTOR OF SEXUAL ASSAULT PREVENTION AND RESPONSE OFFICE.

SECTION 1611(A) OF THE IKE SKELTON NATIONAL DEFENSE AUTHORIZATION ACT FOR FISCAL YEAR 2011 (PUBLIC LAW 111–383; 10 U.S.C. 1561 NOTE) IS AMENDED BY ADDING BEFORE THE PERIOD AT THE END OF THE FIRST SENTENCE THE FOLLOWING: ", WHO SHALL BE APPOINTED FROM AMONG GENERAL OR FLAG OFFICERS OF THE ARMED FORCES OR EMPLOYEES OF THE DEPARTMENT OF DEFENSE IN A COMPARABLE SENIOR EXECUTIVE SERVICE POSITION".

SEC. 584. SEXUAL ASSAULT RESPONSE COORDINATORS AND SEXUAL ASSAULT VICTIM ADVOCATES.

A) ASSIGNMENT OF COORDINATORS.—

1) ASSIGNMENT REQUIREMENTS.—AT LEAST ONE FULL-TIME SEXUAL ASSAULT RESPONSE COORDINATOR SHALL BE ASSIGNED TO EACH BRIGADE OR EQUIVALENT UNIT LEVEL OF THE ARMED FORCES. THE (SEC)RETARY OF THE MILITARY DEPARTMENT CONCERNED MAY ASSIGN ADDITIONAL SEXUAL ASSAULT RESPONSE COORDINATORS AS NECESSARY
BASED ON THE DEMOGRAPHICS OR NEEDS OF THE UNIT. AN ADDITIONAL SEXUAL ASSAULT RESPONSE COORDINATOR MAY SERVE ON A FULL-TIME OR PART-TIME BASIS AT THE DISCRETION OF THE (SEC)RETARY.

2) ELIGIBLE PERSONS.—ON AND AFTER OCTOBER 1, 2013, ONLY MEMBERS OF THE ARMED FORCES AND CIVILIAN EMPLOYEES OF THE DEPARTMENT OF DEFENSE MAY BE ASSIGNED TO DUTY AS A SEXUAL ASSAULT RESPONSE COORDINATOR.

B) ASSIGNMENT OF VICTIM ADVOCATES.—

1) ASSIGNMENT REQUIREMENTS.—AT LEAST ONE FULL-TIME SEXUAL ASSAULT VICTIM ADVOCATE SHALL BE ASSIGNED TO EACH BRIGADE OR EQUIVALENT UNIT LEVEL OF THE ARMED FORCES. THE (SEC)RETARY OF THE MILITARY DEPARTMENT CONCERNED MAY ASSIGN ADDITIONAL VICTIM ADVOCATES AS NECESSARY BASED ON THE DEMOGRAPHICS OR NEEDS OF THE UNIT. AN ADDITIONAL VICTIM ADVOCATE MAY SERVE ON A FULL-TIME OR PART-TIME BASIS AT THE DISCRETION OF THE (SEC)RETARY.
(2) ELIGIBLE PERSONS.—ON AND AFTER OCTOBER 1, 2013, ONLY MEMBERS OF THE ARMED FORCES AND CIVILIAN EMPLOYEES OF THE DEPARTMENT OF DEFENSE MAY BE ASSIGNED TO DUTY AS A VICTIM ADVOCATE.

C) TRAINING AND CERTIFICATION.—
1) TRAINING AND CERTIFICATION PROGRAM.—AS PART OF THE SEXUAL ASSAULT PREVENTION AND RESPONSE PROGRAM, THE (SEC)RETARY OF DEFENSE SHALL ESTABLISH A PROFESSIONAL AND UNIFORM TRAINING AND CERTIFICATION PROGRAM FOR SEXUAL ASSAULT RESPONSE COORDINATORS ASSIGNED UNDER SUBSECTION (A) AND SEXUAL ASSAULT VICTIM ADVOCATES ASSIGNED UNDER SUBSECTION (B). THE PROGRAM SHALL BE STRUCTURED AND ADMINISTERED IN A MANNER SIMILAR TO THE PROFESSIONAL TRAINING AVAILABLE FOR EQUAL OPPORTUNITY ADVISORS THROUGH THE DEFENSE EQUAL OPPORTUNITY MANAGEMENT INSTITUTE.
2) CONSULTATION.—IN DEVELOPING THE CURRICULUM AND OTHER COMPONENTS OF THE PROGRAM, THE (SEC)RETARY OF DEFENSE SHALL WORK WITH EXPERTS OUTSIDE OF THE DEPARTMENT OF DEFENSE WHO ARE
EXPERTS IN VICTIM ADVOCACY AND SEXUAL ASSAULT PREVENTION AND RESPONSE TRAINING.
3) EFFECTIVE DATE.—ON AND AFTER OCTOBER 1, 2013, BEFORE A MEMBER OR CIVILIAN EMPLOYEE MAY BE ASSIGNED TO DUTY AS A SEXUAL ASSAULT RESPONSE COORDINATOR UNDER SUBSECTION (A) OR VICTIM ADVOCATE UNDER SUBSECTION (B), THE MEMBER OR EMPLOYEE MUST HAVE COMPLETED THE TRAINING PROGRAM REQUIRED BY PARAGRAPH (1) AND OBTAINED THE CERTIFICATION.

D) DEFINITIONS.—IN THIS SECTION: 1) THE TERM ''ARMED FORCES'' MEANS THE ARMY, NAVY, AIR FORCE, AND MARINE CORPS. 2) THE TERM ''SEXUAL ASSAULT PREVENTION AND RESPONSE PROGRAM'' HAS THE MEANING GIVEN SUCH TERM IN SECTION 1601(A) OF THE IKE SKELTON NATIONAL DEFENSE AUTHORIZATION ACT FOR FISCAL YEAR 2011 (PUBLIC LAW 111–383; 10 U.S.C. 1561 NOTE).

SEC. 585. TRAINING AND EDUCATION PROGRAMS FOR SEXUAL ASSAULT PREVENTION AND RESPONSE PROGRAM.

A) SEXUAL ASSAULT PREVENTION AND RESPONSE TRAINING AND EDUCATION.—
1) DEVELOPMENT OF CURRICULUM.—NOT LATER THAN ONE YEAR AFTER THE DATE OF THE ENACTMENT OF THIS ACT, THE (SEC)RETARY OF EACH MILITARY DEPARTMENT SHALL DEVELOP A CURRICULUM TO PROVIDE SEXUAL ASSAULT PREVENTION AND RESPONSE TRAINING AND EDUCATION FOR MEMBERS OF THE ARMED FORCES UNDER THE JURISDICTION OF THE (SEC)RETARY AND CIVILIAN EMPLOYEES OF THE MILITARY DEPARTMENT TO STRENGTHEN INDIVIDUAL KNOWLEDGE, SKILLS, AND CAPACITY TO PREVENT AND RESPOND TO SEXUAL ASSAULT. IN DEVELOPING THE CURRICULUM, THE (SEC)RETARY SHALL WORK WITH EXPERTS OUTSIDE OF THE DEPARTMENT OF DEFENSE WHO ARE EXPERTS SEXUAL ASSAULT PREVENTION AND RESPONSE TRAINING.

2) SCOPE OF TRAINING AND EDUCATION.—THE SEXUAL ASSAULT PREVENTION AND RESPONSE TRAINING AND EDUCATION SHALL ENCOMPASS INITIAL ENTRY AND ACCESSION PROGRAMS, ANNUAL REFRESHER TRAINING, PROFESSIONAL MILITARY EDUCATION, PEER EDUCATION, AND SPECIALIZED LEADERSHIP TRAINING. TRAINING SHALL BE TAILORED FOR SPECIFIC LEADERSHIP LEVELS AND LOCAL AREA REQUIREMENTS.

3) CONSISTENT TRAINING.—THE (SEC)RETARY OF DEFENSE SHALL ENSURE THAT THE SEXUAL ASSAULT PREVENTION AND RESPONSE TRAINING PROVIDED TO MEMBERS OF THE ARMED FORCES AND DEPARTMENT OF
DEFENSE CIVILIAN EMPLOYEES IS CONSISTENT THROUGHOUT THE MILITARY DEPARTMENTS.

B) INCLUSION IN PROFESSIONAL MILITARY EDUCATION.—THE (SEC)RETARY OF DEFENSE SHALL PROVIDE FOR THE INCLUSION OF A SEXUAL ASSAULT PREVENTION AND RESPONSE TRAINING MODULE AT EACH LEVEL OF PROFESSIONAL MILITARY EDUCATION. THE TRAINING SHALL BE TAILORED TO THE NEW RESPONSIBILITIES AND LEADERSHIP REQUIREMENTS OF MEMBERS OF THE ARMED FORCES AS THEY ARE PROMOTED.

C) INCLUSION IN FIRST RESPONDER TRAINING.—

1) IN GENERAL.—THE (SEC)RETARY OF DEFENSE SHALL DIRECT THAT MANAGERS OF SPECIALTY SKILLS ASSOCIATED WITH FIRST RESPONDERS DESCRIBED IN PARAGRAPH (2) INTEGRATE SEXUAL ASSAULT RESPONSE TRAINING IN INITIAL AND RECURRING TRAINING COURSES.
2) COVERED FIRST RESPONDERS.—FIRST RESPONDERS REFERRED TO IN PARAGRAPH (1) INCLUDE FIREFIGHTERS, EMERGENCY MEDICAL TECHNICIANS, LAW ENFORCEMENT OFFICERS, MILITARY CRIMINAL INVESTIGATORS, HEALTHCARE PERSONNEL, JUDGE ADVOCATES, AND CHAPLAINS.

SEC. 586. DEPARTMENT OF DEFENSE POLICY AND PROCEDURES ON RETENTION AND ACCESS TO EVIDENCE AND RECORDS RELATING TO SEXUAL ASSAULTS INVOLVING MEMBERS OF THE ARMED FORCES.

A) COMPREHENSIVE POLICY ON RETENTION AND ACCESS TO RECORDS.—NOT LATER THAN OCTOBER 1, 2012, THE (SEC)RETARY OF DEFENSE SHALL, IN CONSULTATION WITH THE (SEC)RETARY OF VETERANS AFFAIRS, DEVELOP A COMPREHENSIVE POLICY FOR THE DEPARTMENT OF DEFENSE ON THE RETENTION OF AND ACCESS TO EVIDENCE AND RECORDS RELATING TO SEXUAL ASSAULTS INVOLVING MEMBERS OF THE ARMED FORCES.
B) OBJECTIVES.—THE COMPREHENSIVE POLICY REQUIRED BY SUBSECTION (A) SHALL INCLUDE POLICIES AND PROCEDURES (INCLUDING SYSTEMS OF RECORDS) NECESSARY TO ENSURE PRESERVATION OF RECORDS AND EVIDENCE FOR PERIODS OF TIME THAT ENSURE THAT MEMBERS OF THE ARMED FORCES AND VETERANS OF MILITARY SERVICE WHO WERE THE VICTIMS OF SEXUAL ASSAULT DURING MILITARY SERVICE ARE ABLE TO SUBSTANTIATE CLAIMS FOR VETERANS BENEFITS, TO SUPPORT CRIMINAL OR CIVIL PROSECUTIONS BY MILITARY OR CIVIL AUTHORITIES, AND FOR SUCH PURPOSES RELATING TO THE DOCUMENTATION OF THE INCIDENCE OF SEXUAL ASSAULT IN THE ARMED FORCES AS THE (SEC)RETARY OF DEFENSE CONSIDERS APPROPRIATE.
C) ELEMENTS.—IN DEVELOPING THE COMPREHENSIVE POLICY REQUIRED BY SUBSECTION (A), THE (SEC)RETARY OF DEFENSE SHALL CONSIDER, AT A MINIMUM, THE FOLLOWING MATTERS:

1) IDENTIFICATION OF RECORDS, INCLUDING NON-DEPARTMENT OF DEFENSE RECORDS, RELATING TO AN INCIDENT OF SEXUAL ASSAULT, THAT MUST BE RETAINED.
2) CRITERIA FOR COLLECTION AND RETENTION OF RECORDS.

3) IDENTIFICATION OF PHYSICAL EVIDENCE AND NON-DOCUMENTARY FORMS OF EVIDENCE RELATING TO SEXUAL ASSAULTS THAT MUST BE RETAINED.

4) LENGTH OF TIME RECORDS, INCLUDING DEPARTMENT OF DEFENSE FORMS 2910 AND 2911, AND EVIDENCE MUST BE RETAINED, EXCEPT THAT—

A) THE LENGTH OF TIME PHYSICAL EVIDENCE AND FORENSIC EVIDENCE MUST BE RETAINED SHALL BE NOT LESS THAN FIVE YEARS; AND

B) THE LENGTH OF TIME DOCUMENTARY EVIDENCE RELATING TO SEXUAL ASSAULTS MUST BE RETAINED SHALL BE NOT LESS THAN THE LENGTH OF TIME INVESTIGATIVE RECORDS RELATING TO REPORTS OF SEXUAL ASSAULTS OF THAT TYPE ((RES)TRICTED OR UN(RES)TRICTED REPORTS) MUST BE RETAINED.

5) LOCATIONS WHERE RECORDS MUST BE STORED.

6) MEDIA WHICH MAY BE USED TO PRESERVE RECORDS AND ASSURE ACCESS, INCLUDING AN ELECTRONIC SYSTEMS OF RECORDS.

7) PROTECTION OF PRIVACY OF INDIVIDUALS NAMED IN RECORDS AND STATUS OF RECORDS UNDER SECTION 552 OF TITLE 5, UNITED STATES CODE (COMMONLY REFERRED TO AS THE ''FREEDOM OF INFORMATION ACT''), SECTION 552A OF TITLE 5, UNITED STATES CODE (COMMONLY REFERRED TO AS THE ''PRIVACY ACT''), (RES)TRICTED REPORTING CASES, AND LAWS RELATED TO PRIVILEGE.

8) ACCESS TO RECORDS BY VICTIMS OF SEXUAL ASSAULT, THE DEPARTMENT OF VETERANS AFFAIRS, AND OTHERS, INCLUDING ALLEGED ASSAILANTS AND LAW ENFORCEMENT AUTHORITIES.

9) RESPONSIBILITIES FOR RECORD RETENTION BY THE MILITARY DEPARTMENTS.

10) EDUCATION AND TRAINING ON RECORD RETENTION REQUIREMENTS.

11) UNIFORM COLLECTION OF DATA ON THE INCIDENCE OF SEXUAL ASSAULTS AND ON DISCIPLINARY ACTIONS TAKEN IN SUBSTANTIATED CASES OF SEXUAL ASSAULT.

D) UNIFORM APPLICATION TO MILITARY DEPARTMENTS.—THE (SEC)RETARY OF DEFENSE SHALL ENSURE THAT, TO THE MAXIMUM EXTENT PRACTICABLE, THE POLICY DEVELOPED UNDER SUBSECTION (A) IS IMPLEMENTED
UNIFORMLY BY THE MILITARY DEPARTMENTS.

E) COPY OF RECORDS OF COURT-MARTIAL TO VICTIM OF SEXUAL ASSAULT.—SECTION 854 OF TITLE 10, UNITED STATES CODE (ARTICLE 54 OF THE UNIFORM CODE OF MILITARY JUSTICE), IS AMENDED BY ADDING AT THE END THE FOLLOWING NEW SUBSECTION:

E) IN THE CASE OF A GENERAL OR SPECIAL COURT-MARTIAL INVOLVING A SEXUAL ASSAULT OR OTHER OFFENSE COVERED BY SECTION 920 OF THIS TITLE (ARTICLE 120), A COPY OF ALL PREPARED RECORDS OF THE PROCEEDINGS OF THE COURT-MARTIAL SHALL BE GIVEN TO THE VICTIM OF THE OFFENSE IF THE VICTIM TESTIFIED DURING THE PROCEEDINGS. THE RECORDS OF THE PROCEEDINGS SHALL BE PROVIDED WITHOUT CHARGE AND AS SOON AS THE RECORDS ARE AUTHENTICATED. THE VICTIM SHALL BE NOTIFIED OF THE OPPORTUNITY TO RECEIVE THE RECORDS OF THE PROCEEDINGS.''.

ANNEX B (SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST REQUIREMENTS) TO 2012 SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION (SHARP) PROGRAM SYNCHRONIZATION ORDER

DUE TO THE SENSITIVITY OF WORKING WITH SEXUAL ASSAULT VICTIMS AND SEXUAL HARASSMENT COMPLAINANTS, PERSONNEL MUST BE CAREFULLY SELECTED, SCREENED AND TRAINED. COMMANDERS WILL SELECT FULL-TIME PERSONNEL IN ACCORDANCE WITH THE FOLLOWING CRITERIA:

1. COMPLETE 80-HOURS OF SHARP TRAINING (ON THE JOB TRAINING CAN BE DONE AFTER APPOINTMENT, BUT MUST BE DONE BEFORE CASE TRANSFER)
2. BACKGROUND CHECK:
    a. HAVE A FAVORABLE CRIMINAL BACKGROUND INVESTIGATION AND BE SCREENED AGAINST THE NATIONAL SEX OFFENDER REGISTRY PRIOR TO TAKING THE POSITION. BRIGADE COMMANDERS WILL NOT APPOINT PERSONNEL WHO DO NOT HAVE A FAVORABLE BACKGROUND INVESTIGATION OR APPEAR ON THE NATIONAL SEX OFFENDER REGISTRY.
    b. HAVE OUTSTANDING DUTY PERFORMANCE, AS EVIDENCED BY A REVIEW OF THE INDIVIDUAL'S EVALUATION REPORTS.
    c. DEMONSTRATE STABILITY IN PERSONAL AFFAIRS. SOLDIER WILL NOT HAVE A HISTORY OF DOMESTIC VIOLENCE OR SEVERE PERSONAL PROBLEMS, INCLUDING SIGNIFICANT INDEBTEDNESS, EXCESSIVE USE OF ALCOHOL, OR ANY USE OF ILLEGAL DRUGS.
    d. MUST NOT HAVE BEEN PUNISHED UNDER THE PROVISIONS OF THE UCMJ DURING THE 5 YEARS PRECEDING THE NOMINATION.
3. APPOINTED
    a. BE RECOMMENDED BY THE CHAIN OF COMMAND.
    b. THE BRIGADE COMMANDER EQUIVALENT OR HIGHER COMMANDER WILL APPROVE THE RECOMMENDATION AND SIGN THE APPOINTMENT ORDERS.
    c. BRIGADE COMMANDER WILL ALSO SIGN DD FORM 2909 (VICTIM ADVOCATE AND SUPERVISOR STATEMENTS OF UNDERSTANDING) FOR EACH SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST.
4. RANK
    a. SARC/SHARP SPECIALIST WILL BE AN NCO (SFC OR HIGHER), OFFICER (MAJ/CW3 OR HIGHER), OR CIVILIAN (GS–11 OR HIGHER).
    b. THE VA/SHARP SPECIALIST WILL BE AN NCO (SSG OR HIGHER), OFFICER (1LT/CW2 OR HIGHER), OR CIVILIAN (GS–9 OR HIGHER).
    c. COMMANDERS SHOULD CONSIDER GRADE SHORTAGES (ESPECIALLY FIELD GRADES) AND SHORTAGES IN CERTAIN MOS'S WHEN SELECTING THEIR FULL-TIME SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS. DURING THIS BRIDGING SOLUTION, HRC WILL NOT BACKFILL THESE PERSONNEL.
5. RETAINABILITY
    a. MUST BE DEPLOYABLE. BEING NON-DEPLOYABLE WHILE AT HOME STATION DOES NOT PREVENT A SOLDIER FROM BEING THE SARC/SHARP SPECIALIST OR VA/SHARP SPECIALIST. HOWEVER, A UNIT MUST HAVE A FULL-TIME SARC/SHARP SPECIALIST AND A FULL-TIME VA/SHARP SPECIALIST WHILE DEPLOYED; THEREFORE, COMMANDERS WILL NEED TO REPLACE SARC/SHARP SPECIALISTS OR VA/SHARP SPECIALISTS WHO WILL NOT BE ABLE TO DEPLOY WITH THE UNIT.
    b. MUST HAVE A MINIMUM OF 1 YEAR RETAINABILITY IN THE UNIT (FOR SHORT TOUR AREAS, VA/SHARP SPECIALIST MUST HAVE A MINIMUM OF 6 MONTHS RETAINABILITY IN THE UNIT). DURING THE INITIAL BRIDGING SOLUTION, IN MOST CASES HRC WILL STABILIZE THESE

PERSONNEL THROUGH DEC 2013; HOWEVER, COMMANDERS SHOULD CONSIDER RETAINABILITY AND THE EFFECT ON THE CAREER TIMELINE.

6. ANY REQUEST FOR EXCEPTION MUST BE SUBMITTED TO THE ARMY G-1.

ANNEX C (SARC/SHARP SPECIALIST **AND VA/SHARP SPECIALIST DATA)** TO 2012 SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION (SHARP) PROGRAM SYNCHRONIZATION ORDER

USE THE EXCEL TEMPLATES TO PROVIDE REQUIRED INFORMATION TO THE ARMY G-1 (USARMY PENTAGON HQDA DCS G-1 MAILBOX SHARP EXORD USARMY.PENTAGON.HQDA-DCS-G-1.MBX.SHARP-EXORD@MAIL.MIL).

TEMPLATES ARE AVAILABLE ON AKO PORTAL:

HTTPS://WWW.US.ARMY.MIL/SUITE/FILES/35558988.

1) SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST INFORMATION

Position	Last name	First name	Rank	SSN	Background Check	Background Check Completion date	80 hour training	80 hour Training Completion date	On-the job training	OJT Completion date	Appointment Orders

2) MITIGATION STRATEGY

Component	UIC	Unit Name	Estimated Length of Gap (days)	Description of Plan

3) TRANSFER COMPLETION STATUS

Component	Installation (AC only)	UIC	Unit Name	Transfer Completion	Estimated Transfer Completion date

ANNEX D (ON THE JOB TRAINING REQUIREMENTS AND LEFT/SEAT/RIGHT SEAT CHECKLIST) TO 2012 SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION (SHARP) PROGRAM SYNCHRONIZATION ORDER

GUIDANCE TO COMMANDERS:

- INDIVIDUALS WHO RECEIVE THE SARC/SHARP SPECIALIST /VA/SHARP SPECIALIST 80 MTT TRAINING SHOULD CONDUCT A LEFT SEAT/RIGHT SEAT RIDE WITH THE GARRISON SHARP MANAGER WITHIN 90-DAYS OF SUCCESSFULLY COMPLETING THE 80 HOUR CERTIFICATION TRAINING OR BEFORE ASSUMING UNIT RESPONSIBILITIES.
- THE DURATION OF THE LEFT SEAT/RIGHT SEAT RIDE IS SITUATION DEPENDENT. THE SENIOR COMMANDER WILL DETERMINE THE CRITERIA AND CONTROLS FOR VALIDATING COMPLETION.
- THE LEFT SEAT/RIGHT SEAT RIDE IS INTENDED TO BE THE UNIT COMMANDER'S ASSURANCE TOOL THAT THE SARC/SHARP SPECIALIST /VA/SHARP SPECIALIST REPRESENTATIVE IS FAMILIAR WITH:
    - LOCATION OF THE HOSPITAL AND PROCEDURES A VICTIM WILL ENCOUNTER IN ORDER TO BEST PREPARE AND SUPPORT A VICTIM
    - NAME, LOCATION, CONTACT INFORMATION, AND RESPONSIBILITIES OF THE LOCAL JAG OFFICER, EO OFFICER, CHAPLAIN, AND ANY OTHERS WHO COULD POTENTIALLY ASSIST IN SUPPORTING VICTIMS.
    - REPORTING PROCEDURES FOR THE ASSIGNED INSTALLATION.
- SENIOR COMMANDERS WILL CERTIFY THEIR REPRESENTATIVES' KNOWLEDGE OF LOCAL SUPPORT ORGANIZATIONS AND PERSONNEL.

RECOMMENDED CHECKLIST FOR LEFT SEAT/RIGHT SEAT (FOR AC ONLY):

PARTICIPANTS/TRAINERS

- ☐ INSTALLATION/GARRISON SARC/SHARP SPECIALIST
- ☐ UNIT SARC/SHARP SPECIALIST (IF IN PLACE)
- ☐ EOA

SEXUAL HARASSMENT

- ☐ REVIEW AR 600-20, CHAPTERS 6 (PARAGRAPH 6-9 PROCESSING EQUAL OPPORTUNITY COMPLAINTS) AND 7, (PREVENTION OF SEXUAL HARASSMENT), AND APPENDICES D AND E.
- ☐ REVIEW DA FORM 7279 AND WALK THROUGH THE PROCESS ACCORDING TO AR 600-20, APPENDIX D.
- ☐ REVIEW THE DIFFERENCE BETWEEN FORMAL AND INFORMAL. UNDERSTAND THAT ALL SEXUAL HARASSMENT COMPLAINTS WHETHER INFORMAL OR FORMAL **WILL BE ENTERED** INTO EORS. THE NEW VERSION OF THE SHARP DATABASE (SEXUAL ASSAULT DATABASE MANAGEMENT SYSTEM (SADMS)) WILL REQUIRE THAT INPUT.
- ☐ ENSURE UNDERSTANDING OF TIMELINE WORKING A FORMAL COMPLAINT
- ☐ REVIEW USE OF DATABASES (EORS AND/OR SADMS)
- ☐ USE SCENARIOS FOR PRACTICE OF INTAKES, WALK THROUGH THE FULL PROCESS
- ☐ REVIEW CURRENT SEXUAL HARASSMENT CASES AND THEIR STATUS
- ☐ TURN ACTIVE CASES OVER TO BDE SARC/SHARP SPECIALISTS

SEXUAL ASSAULT

- ☐ REVIEW AR 600-20, CHAPTER 8, (SEXUAL ASSAULT PREVENTION AND RESPONSE PROGRAM) AND APPENDICES F, G, H, J, K
- ☐ REVIEW DETAILS ON (RES)TRICTED REPORTING, THE REPORTING PROCESS AND PRIVILEGED COMMUNICATION TO INCLUDE WHO CAN RECEIVE A (RES)TRICTED REPORT AND WHO FALLS UNDER PRIVILEGED COMMUNICATION
- ☐ REVIEW HOW TO ARTICULATE TO A VICTIM THE DIFFERENCE BETWEEN (RES)TRICTED AND UN(RES)TRICTED REPORTING
- ☐ ENSURE UNDERSTANDING OF THE PROCESS FOR UN(RES)TRICTED REPORTING
- ☐ REVIEW DD FORM 2910
- ☐ BECOME FAMILIAR WITH CIVILIAN/DEPENDENT VICTIM CASE PROTOCOL
- ☐ BE FAMILIAR WITH SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS ON THE INSTALLATION (THOSE IN THE SAME UNIT AND IN OTHER UNITS)
- ☐ LOCATION OF LOCAL HOSPITALS AND MOA/MOU STATUS
- ☐ KNOW LOCATION AND CONTACT INFORMATION FOR:
    - ☐ SEXUAL ASSAULT NURSE EXAMINER (SANE) AND FORENSIC EXAMINER (FE)
    - ☐ SEXUAL ASSAULT CLINICAL PROVIDER (SACP)
    - ☐ SEXUAL ASSAULT CARE COORDINATOR (SACC)
    - ☐ SJA/JAG OFFICER
    - ☐ CID OFFICER AND LEADS
    - ☐ EOA
    - ☐ CHAPLAIN
    - ☐ MENTAL HEALTH PROVIDERS
    - ☐ FIRST RESPONDERS AND CRISIS CENTERS ON AND OFF THE INSTALLATION
- ☐ UNDERSTAND THE ROLE OF THE VA/SHARP SPECIALIST AND THE SARC/SHARP SPECIALIST
    - ☐ COORDINATION OF THE VICTIM'S CARE
    - ☐ FOLLOW-UP CARE AND INFORMATION WITH THE VICTIM
    - ☐ CASE MANAGEMENT
- ☐ WALK THROUGH CURRENT OPEN CASES (WHEN THERE ARE NO OPEN CASES, WALK THROUGH PREVIOUSLY CLOSED CASES OR SEEK OTHER UNITS' SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS FOR ASSISTANCE)
- ☐ USE SCENARIOS FOR PRACTICE OF INTAKES AND WALK THROUGH THE PROCESS

ANNEX E (SHARP GOALS, MESSAGES AND BEST PRACTICES) TO 2012 SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION (SHARP) PROGRAM SYNCHRONIZATION ORDER

SHARP MESSAGES

- GOALS: REDUCE SEXUAL ASSAULTS AND HARASSMENT BY CREATING A CLIMATE THAT RESPECTS THE DIGNITY OF EVERY MEMBER OF THE ARMY FAMILY.
    - REDUCE **STIGMA** OF REPORTING
    - INCREASE **PREVENTION, INVESTIGATION, AND PROSECUTION** CAPABILITY
    - INCREASE **TRAINING AND RESOURCES**
    - REFINE AND SUSTAIN **RESPONSE** CAPABILITY
- KEY MESSAGES: SEXUAL HARASSMENT AND SEXUAL ASSAULT **ARE INCONSISTENT WITH ARMY VALUES.**
    - WE **WILL NOT TOLERATE SEXUAL HARASSMENT AND SEXUAL ASSAULT.** ONE ASSAULT IS ONE TOO MANY.
    - WE **MUST FOSTER A CLIMATE OF TRUST** THAT RESPECTS AND PROTECTS OUR SOLDIERS, CIVILIANS, AND FAMILY MEMBERS.
    - SHARP IS A COMMANDER'S PROGRAM. WE ARE **COMMITTED TO ENSURING ENGAGED LEADERSHIP** AT ALL LEVELS TO PREVENT SEXUAL ASSAULT AND HARASSMENT
    - WE WILL **HOLD OFFENDERS ACCOUNTABLE**

SHARP BEST PRACTICES

- **EDUCATE AND TRAIN** YOUR UNIT ON SEXUAL ASSAULT PREVENTION
- **MONITOR COMMAND CLIMATE** TO ENSURE THAT IT IS SUPPORTIVE OF VICTIMS
- **REDUCE THE RISK** OF ACQUAINTANCE OR DATE RAPE
- **DEPLOYED UNIT RISK REDUCTION CONSIDERATIONS:** BE ESPECIALLY PREPARED AND ALERT IN DEPLOYED ENVIRONMENTS. DEPLOYED ENVIRONMENTS PRESENT SPECIAL RISKS FOR ARMY PERSONNEL.
- **ENFORCE THE ARMY POLICY** ON SEXUAL ASSAULT AND MAKE SURE SUBORDINATES ENFORCE IT, TOO.
- **TREAT EACH INCIDENT SERIOUSLY**
    - **YOUR FIRST PRIORITY: CARE FOR THE VICTIM**
    - **REPORT ALL ALLEGATIONS** (EXCEPT (RES)TRICTED REPORTS) TO LAW ENFORCEMENT FOR A THOROUGH INVESTIGATION.
    - **KEEP ALL INFORMATION (CON)FIDENTIAL** AND DISCLOSE INFORMATION ONLY TO THOSE WHO HAVE AN OFFICIAL NEED TO KNOW - IT'S THE RIGHT OF THE ACCUSER AND THE ACCUSED.
- **CONSULT** YOUR SERVICING JUDGE ADVOCATE.
- **STRONG SPONSORSHIP PROGRAMS** ARE HELPFUL TO QUICKLY INTEGRATING NEW SOLDIERS INTO A UNIT.

ANNEX F (GUIDANCE TO COMMANDERS) TO 2012 SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION (SHARP) PROGRAM SYNCHRONIZATION ORDER

CLARIFICATION OF ALARACT 007-2012

THE GOAL AND INTENT OF THE SHARP PROGRAM IS TO HAVE SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALIST COVERAGE OF EVERY SOLDIER, ADULT FAMILY MEMBERS, DA CIVILIANS (OCONUS ONLY) AND CONTRACTORS (IN A DEPLOYED ENVIRONMENT ONLY). BASED ON THE FY12 NDAA AND EMERGING DOD GUIDANCE, THE ARMY IS DEVELOPING UPDATED POLICY GUIDANCE THAT WILL BE PROVIDED TO THE FIELD THIS FISCAL YEAR. IN THE INTERIM, COMMANDERS CAN IMPLEMENT THE GUIDANCE OUTLINED IN THIS EXORD AS WELL AS WHAT IS OUTLINED IN AR 600-20. THIS ORDER AND ITS ANNEXES WILL SUPERSEDE ALL MANNING GUIDANCE IN PREVIOUS SHARP ALARACTS (007-2012, 123-2011, 173-2010 AND 075-2009).

WHILE NEW POLICIES AND PROCEDURES ARE DEVELOPED TO ADDRESS THE NDAA REQUIREMENTS, COMMANDERS AT ALL LEVELS (GARRISON, SENIOR COMMANDER, BRIGADE, AND BATTALION) SHOULD REVIEW ARMY DIRECTIVE 2011-19, AND AR 600-20 CHAPTER 8 (PAY CLOSE ATTENTION TO RESPONSIBILITIES OUTLINED IN SECTION 8-5). THESE TWO DOCUMENTS OUTLINE THE EXPECTATION OF COMMANDERS AT EACH LEVEL.

CURRENT POLICY STIPULATES THAT COMMANDERS AT ALL LEVELS MAY APPOINT MORE THAN THE PRESCRIBED NUMBER OF VICTIM ADVOCATES IF THIS IS NECESSARY BASED ON SIZE OF POPULATION, GEOGRAPHIC DISPERSION, ETC.

ARMY COMMANDS/ASCCS/DRUS
POLICY: AR 600-20
REQUIREMENT: ACOM, ASCC AND DRUS SHOULD DESIGNATE A PROPONENT TO OVERSEE THE PROGRAM, REPORTING, ASSESSMENTS, STATISTICS, TREND ANALYSIS AND SO FORTH AND TO COORDINATE STAFF PROPONENTS.
DETAILS: ARMY POLICY DOES NOT SPECIFY THE RANK OR COMPONENT (CIVILIAN, MILITARY OR CONTRACTOR), NOR DOES IT SPECIFY WHETHER IT IS FULL OR PART TIME. IT IS LEFT UP TO THE COMMANDER'S DISCRETION.
RESOURCES: THIS REQUIREMENT MUST BE RESOURCED FROM WITHIN THE COMMAND.

INSTALLATION
POLICY: AR 600-20/FY12 NDAA
REQUIREMENT: 1 SARC/SHARP SPECIALIST AND VA/SHARP SPECIALIST PER INSTALLATION/GARRISON
DETAILS: GARRISON/INSTALLATIONS COUNT AS A BRIGADE EQUIVALENT IN FY12 NDAA. INSTALLATION SARC/SHARP SPECIALISTS AND VA/SHARP SPECIALISTS SELECTION CRITERIA IS THE SAME AS UNIT SELECTION CRITERIA OUTLINED IN ANNEX B.
RESOURCES: THIS REQUIREMENT MUST BE RESOURCED FROM WITHIN THE COMMAND.

ECHELONS ABOVE BRIGADE
POLICY: AR 600-20
REQUIREMENT: 1 SARC/SHARP SPECIALIST PER UNIT ABOVE BRIGADE
DETAILS: THE NDAA DOES NOT ADDRESS FULL-TIME SUPPORT TO ORGANIZATIONS ABOVE THE BRIGADE OR EQUIVALENT; HOWEVER, AR 600-20 REQUIRES A DEPLOYABLE SARC/SHARP SPECIALIST (NOT FULL-TIME), APPOINTED ON ORDERS FOR EVERY BRIGADE OR HIGHER. THE EXAMPLES OUTLINED INCLUDE

DIVISION, CORPS AND ASCC. THE NDAA DOES NOT NEGATE THAT REQUIREMENT. THE SARC/SHARP SPECIALISTS ABOVE THE BRIGADE LEVEL MUST MEET ALL THE SAME CRITERIA OUTLINED IN ANNEX B EXCEPT THEY DO NOT HAVE TO BE ON FULL-TIME APPOINTMENT ORDERS.
RESOURCES: THIS REQUIREMENT MUST BE RESOURCED FROM WITHIN THE COMMAND.

BRIGADE OR EQUIVALENT
POLICY: NDAA 2012, AR 600-20
REQUIREMENT: THE NDAA REQUIRES 1 FULL-TIME SARC/SHARP SPECIALIST AND 1 FULL-TIME VA/SHARP SPECIALIST PER BRIGADE OR EQUIVALENT. **DETAILS:** ADDITIONAL FULL-TIME OR PERSONNEL WITH COLLATERAL DUTY CAN BE ADDED AT THE COMMANDER'S DISCRETION. ALL MUST MEET THE SELECTION CRITERIA IN OUTLINED IN ANNEX B.
RESOURCES: FOR THE INTERIM BRIDGING SOLUTION THIS REQUIREMENT MUST BE RESOURCED AS A FULL-TIME REQUIREMENT FROM WITHIN THE COMMAND.

BATTALION
POLICY: AR 600-20
REQUIREMENT: 2 VICTIM'S ADVOCATES PER BATTALION.
DETAILS: THE FIRST COLONEL IN THE CHAIN OF COMMAND CAN REDUCE THIS NUMBER TO ONE IF THE SIZE OF THE UNIT DOES NOT WARRANT TWO. THE BATTALION VA/SHARP SPECIALISTS MUST MEET ALL THE SAME CRITERIA OUTLINED IN ANNEX B EXCEPT THEY DO NOT HAVE TO BE ON FULL-TIME APPOINTMENT ORDERS (MAY BE COLLATERAL DUTY).
RESOURCES: THIS REQUIREMENT MUST BE RESOURCED FROM WITHIN THE COMMAND.

BELOW BATTALION LEVEL
POLICY: AR 600-20
REQUIREMENT: THERE IS CURRENTLY NO REQUIREMENT IN ARMY POLICY OR IN THE FY12 NDAA FOR VA/SHARP SPECIALISTS BELOW THE BATTALION LEVEL.
DETAILS: INSTALLATION COMMANDERS (SENIOR COMMANDERS FOR THE ACTIVE COMPONENT) ARE RESPONSIBLE TO PROVIDE VICTIM ADVOCATES AND SARC/SHARP SPECIALISTS AS NEEDED FOR THOSE ARMY UNITS SMALLER THAN A BATTALION THAT ARE STATIONED ON OR NEAR THE INSTALLATION THEY SUPPORT (I.E. EOD DETACHMENTS, CORPS OF ENGINEER ELEMENTS, ETC.) HOW THESE SERVICES ARE PROVIDED IS AT THE COMMANDER'S DISCRETION AND COMMANDERS MAY APPOINT VA/SHARP SPECIALISTS AT THIS LEVEL IF THEY BELIEVE SITUATION OR MISSION DICTATE.
RESOURCES: THIS REQUIREMENT MUST BE RESOURCED FROM WITHIN THE COMMAND.