



Chief Warrant Officer 3 Dancy R. Simons currently serves as the Trial Services Administrative Officer, Legal Services Support Section, National Capitol Region, Quantico, Virginia.

Chief Warrant Officer 3 Simons was born in Honolulu, Hawaii and enlisted in the Marine Corps in November 1990. Upon completion of recruit training, she attended the Legal Services Support Specialist Course at Personnel Administration School, MCB, Camp Pendleton, California.

Upon completion of MOS school in May 1991, she reported to the Office of the Staff Judge Advocate, MCB, Camp Pendleton where she served as the Claims and Investigations clerk, Civil Law clerk and Law Librarian within the Civil Law Branch. During her enlisted career she has served in various billets throughout the Marine Corps; Military Justice Clerk, Battalion and Squadron Legal Chief, Administrative Law Chief, Administrative Support Chief, Fiscal/Supply Chief, ISC and Responsible Officer and Military Justice Chief. Of particular note, she was selected to serve as an Appointing Authority Paralegal and Lead Prosecution Paralegal for Department of Defense, General Counsel, Office of the Military Commissions. Working in a newly created, multi-service, multi-component legal office CWO3 Simons found herself creating procedures and processes for a unique and unprecedented office.

During her assignment with the Military Commission she was promoted to Gunnery Sergeant and subsequently notified of her selection to Warrant Officer in the Personnel Administrative Field. After completion of Advanced Personnel Administrative Course, Camp Johnson, Warrant Officer Basic Course, at The Basic School, Quantico and finally Personnel Officer Course, Camp Johnson, CWO3 Simons received accompanied orders sending her back to Okinawa in August 2005, this time to work in the Consolidated Administration Center (CONAD), 3d FSSG initially being assigned to Camp Kinser. Approximately six months after arrival, she was part of the Island wide consolidation of five personnel administrative centers into one, later renamed IPAC, Okinawa. She filled several key billets as the AOIC, Customer Service, and the OIC, Promotions and Legal, where her legal background was very useful in helping create the Legal Section of the IPAC's SOP, which is still currently in use today. During her assignment she would also hold the positions of OIC, PCS Outbound and OIC, TAD & Deployments Department.

Chief Warrant Officer 3 Simons reported to the IPAC, MCB, Camp Lejeune, North Carolina in September 2008, serving in billets as OIC, 1st Stage Audits, Inbound Branch and OIC, PCS/PCA Orders Section, Outbound Branch.

In October 2010 CWO3 Simons was approved to complete a lateral move back to the Legal Community and was re-designated as a Legal Administrative Officer. From October 2010 until April 2012 she served at the Legal Services Support Section, 2d MLG, Camp Lejeune, North Carolina serving in both the junior Administrative Law Officer billet working directly with numerous Staff Judge Advocate's and Commanders dealing with Administrative Separations and then in the Senior billet as Legal Administrative Officer in the busiest Law Center in the Marine Corps. During this assignment CWO3 Simons found herself in charge of a major facilities upgrade that included renovating two Military Courtrooms, managing a Fiscal Budget in excess of \$1,200,000 dollars.

From April until August 2012, CWO3 Simons was assigned duties as the Battalion Legal Officer in the largest Battalion in the Marine Corps, providing direct support to the Commander on all legal issues from Administrative measures, Command Investigations, to assistance in processing cases being tried by Courts-martial. Due to the re-organization of the Marine Corps Legal Community, CWO3 Simons was re-assigned to the Trial Services Office, working directly with the Regional Trial Counsel, supervising two Criminal Investigators and a Paralegal all assisting in the prosecution of cases for the newly created Complex Trial Team. Additionally, CWO3 Simons holds the billets of Regional and Installation Victim Witness Liaison Officer, working directly with unit Commanders and their representatives, NCIS, CID, and the Marine and Family Service Organizations to ensure victims and witnesses understand and participate in the Military Justice System.

Her personal decorations include: Joint Service Commendation Medal, Navy and Marine Corps Commendation Medal with Gold Star in lieu of 4th Award; Navy and Marine Corps Achievement Medal with Gold Star in lieu of 4th Award, and the Good Conduct Medal with Gold Star in lieu of 4th Award.