

181228Z Jul 13  
UNCLASSIFIED/  
FM CNO WASHINGTON DC//N00//  
TO NAVADMIN  
INFO CNO WASHINGTON DC//N00//  
UNCLAS//N05000//  
NAVADMIN 181/13  
MSGID/GENADMIN/CNO WASHINGTON DC/N00/JUL//

SUBJ/IMPLEMENTATION OF NAVY SEXUAL ASSAULT PREVENTION AND RESPONSE PROGRAM  
INITIATIVES//

REF/A/DOC/DODINST 6495.02/28MAR13//  
REF/B/DOC/OPNAVINST 1752.1B/29DEC06//  
REF/C/DOC/OPNAVINST 5354.1F CH-1/20SEP11//  
REF/D/DOC/OPNAVINST F3100.6J/4OCT11//  
NARR/ REF A IS DODINST 6495.02, SEXUAL ASSAULT PREVENTION AND RESPONSE PROGRAM  
PROCEDURES. REF B IS OPNAVINST 1752.1B, SEXUAL ASSAULT VICTIM INTERVENTION PROGRAM.  
REF C IS OPNAVINST 5354.1F CH-1, NAVY EQUAL OPPORTUNITY POLICY. REF D IS OPNAVINST F3100.6J,  
SPECIAL INCIDENT REPORTING PROCEDURES.//  
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RMKS/1. This NAVADMIN directs organizational changes and Fleet-wide implementation of the initiatives successfully piloted in the San Diego Fleet Concentration Area and Fleet Training Center, Great Lakes in support of the Department of the Navy Sexual Assault Prevention and Response (SAPR) Program. These changes and initiatives will build upon the existing guidance and direction in references (b) through (d). Accountable personnel will make changes to applicable programs and instructions to institutionalize these endeavors.

2. The following organizational changes are effective immediately:

- a. Director, Twenty-First Century Sailor Office (OPNAV N17) is designated as the Chief of Naval Operations SAPR Officer and will direct the implementation of Navy-wide SAPR efforts on behalf of the CNO and VCNO.
- b. Chief of Naval Personnel will provide a dedicated SAPR Officer in the grade of O-4 or above to the following commands: U.S. Fleet Forces, U.S. Pacific Fleet, U.S. Naval Forces Europe, U.S. Naval Forces Central Command, Naval Surface Forces, Naval Submarine Forces, Naval Air Forces, Bureau of Medicine and Surgery, Navy Expeditionary Combat Command, the Systems Commands (NAVSEA, NAVAIR, SPAWAR, NAVFAC), and U.S. Fleet Cyber Command. These designated SAPR Officers will report directly to their respective Commander.
- c. Commander, Navy Installations Command (CNIC), in conjunction with appropriate Navy Component Commands (BSO), will begin the process of hiring, training, and assigning Deployed Resiliency Counselors (DRC) to CVN and LHD/LHA commands. The DRC is a dedicated civilian professional with Sexual Assault Response Coordinator (SARC) training, certification, and credentials who is able to take restricted and unrestricted reports of sexual assault and connect victims with the spectrum of care and available assistance. DRCs will deploy with Carrier Strike Groups, Expeditionary Strike Groups, and Amphibious Ready Groups to provide professional support continuity to deployed

Sailors to ensure victims remain connected to resources throughout their deployment. These individuals should be in place by the end of FY14.

3. Fleet Commanders (USFF, CPF, CNE, CUSNC) will be the Supported Commanders, and Regional/Installation Commanders will be the Supporting Commanders, for the implementation of the following actions no later than (NLT) 1 October 2013.

a. Institute roving barracks patrols with the intent of increasing the visible presence of leadership to deter behavior that may lead to sexual assault or other misconduct. All Fleet unit commands (afloat and shore) with Sailors living in barracks will participate in these patrols. For standardization, patrols will be conducted in accordance with region/base guidance and training. Roving patrols will be led by Chief Petty Officers and/or experienced Officers (O-3) and augmented with First Class Petty Officers. The timing, composition, frequency, and duration of these tours will be tailored at each location based on guidance from the Fleet Commander.

b. Ensure all Sailors residing in barracks attend indoctrination training within 30 days of occupancy.

c. Ensure personnel screened and assigned as barracks Resident Advisors (RA) are mature, effective leaders. Personnel selected as an RA must be First Class Petty Officers or above and are required to attend RA training. CNIC will verify standardized RA training, to include their role in preventing sexual assaults, is in place NLT 31 July 2013.

d. Conduct surveys of facilities to identify areas that require better lighting, visibility, or other safety improvements to reduce the vulnerability of Sailors while walking on base.

e. Designate a Flag Officer, reporting to you, as the SAPR program leader for each Navy installation/Fleet Concentration Area and associated local commands. This designated Flag Officer will establish routine coordination meetings with appropriate installation/local command representatives, and local community and civic leaders to review SAPR program efforts. This designated Flag Officer will also ensure that community outreach and engagement--including base and region commander cooperation, coordination and consultation with local law enforcement, hospitals and hotels--is part of each area's prevention and response measures. Operational Flag Officers assigned to command positions, but not designated as lead for an oversight group, will participate to the maximum extent practicable. Local Naval Criminal Investigative Service (NCIS) representatives, Region Legal Service Offices, and installation SARCs will be included in these coordination meetings whenever possible.

f. Ensure monthly Sexual Assault Case Management Group meetings, chaired by the installation Commanding Officer (CO) or Executive Officer (XO), are conducted as required by references (a) and (b). XOs must attend these meetings when their command has an active case and the unit is at home station. During periods when the unit is underway or deployed, the Immediate Superior in Command (ISIC) or another appropriate representative will attend.

g. Ensure installation and regional SARCs and Victim Advocates continue to have appropriate access to command spaces to perform their duties.

h. Provide quarterly consolidated reports to OPNAV N17 (reporting requirements to be published SEPCOR).

4. All commands are directed to take the following actions:

a. Review their compliance with reference (c) and ensure command climate surveys are conducted within 90 days of the CO assuming command, and annually thereafter.

b. If not already completed, conduct a face-to-face debrief of their most recent command climate assessment with their ISIC using the Defense Equal Opportunity Management Institute Organizational Climate Survey, to include a plan of action and milestones for corrective actions. ISICs will certify completion via their administrative chain of command.

c. NLT 31 July 2013, ISICs will have full visibility of their units' command climate survey data and any future command climate surveys. This requirement for ISIC review and full visibility of command climate results complies with recent Department of Defense (DoD) guidance and applies to all commands.

d. Commanding Officers are to use the Sexual Assault Prevention and Response Commander's Guide in shaping their command program. Guides are distributed at Major Command, PCO, and PXO courses at Command Leadership School. An electronic copy of the guide may be viewed on the Navy Personnel Command's Sexual Assault page at the following link <http://www.public.navy.mil/bupersnpc/support/readiness/Pages/SexualAssault.aspx>. Commands may request additional copies via email from the Department of Navy Sexual Assault Prevention and Response Office (DoN SAPRO). DoN SAPRO POC is Lori Zinck, lori.zinck(AT)navy.mil, COMM (703)695-4211.

e. In accordance with reference (a), COs, XO's, and Command Master Chiefs will complete the SARC Commander's Toolkit brief with the regional or installation SARC and report completion to their ISIC.

f. Review command policies to ensure adherence to reference (d) requirements regarding the submission of OPREPs/Unit SITREPs and Sexual Assault Incident Data Collection Reports (NAVPERS Form 1752/1).

5. For your awareness, the Acting Director, NCIS will be submitting a plan to the Department of the Navy Assistant for Administration to hire and fund sufficient NCIS Special Agents and Investigators to surge the initial response and further enhance the timeliness of sexual assault investigations.

6. The above actions have proven effective at Training Support Center, Great Lakes and in the San Diego Fleet Concentration Area in improving the safety of our Sailors and reducing incidents of sexual assault. Our leadership is demonstrated in our commitment to the safety and security of our Sailors. While these actions are primarily focused on prevention, they also serve as a deterrent and reinforce our Commander's responsibility for victim support. Victims of sexual assault must be assured that they will be supported, they will be provided options in accordance with DoD guidance, their allegations will be investigated, and that offenders will be held appropriately accountable. I appreciate your leadership and support of this important effort across the Fleet.

7. Released by the Chief of Naval Operations.//